



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT JUNE 9, 2020

Due to COVID-19 the regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on June 9, 2020 by means of a virtual conference.

MEETING CALLED TO ORDER: Director deDisse called the meeting to order at 5:31 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: Jeff deDisse, John Anderson, Mike Gregory, John Porter, Chuck Ridings

ALSO IN ATTENDANCE: Dale Tolan, Kelly Guthner, Bill Cronk, Brad Richards, Greg Grotke, James Hall, Deb Brobst, Dave Montesi, Mason Duncan, Paul Amundson, John Putt, 3 unidentified callers, Mike Weege, and Carol Hucker.

APPROVAL OF AGENDA: Director deDisse made a motion for approval of the agenda as presented; seconded by Director Gregory; motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- May 12, 2020 EFPD Regular Meeting Minutes: Director Anderson made a motion to approve the minutes; seconded by Director Porter; motion carried.
- May 18, 2020 EFPD Special Meeting Minutes: Director Porter made a motion to approve the minutes; seconded by Director Anderson; motion carried.

PRESENTATIONS:

- April 2020 Financial Report: Chief Weege reported that we continue to work on the 2019 audit and will have a committee meeting before the July meeting to review this before it is presented to the district board. COVID impacts on the budget will show up later in the year. Director Anderson made a motion to approve the April Financial Report; seconded by Director Gregory; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Administration building opened June 1 to the public by appointment only. Training rooms and auditorium will remain closed for public use through June.
- Thank you Rachel Rush, Annie Dorchak, and the Turnouts for collection of 4,200 pounds of food and \$3,500 in donations to ECHO for the food bank.
- Cost of COVID-19 to date: FF Drivers = \$30,000, IT including remote access = \$6600, PPE and station decon = \$13,400, EMS coverage after possible exposure = \$2550, \$775 COVID testing, Total = \$53,325 to date
- Gallagher Amendment potential changes for 2021, Residential Assessment Rate projected to drop from 7.15% to 5.88%. Efforts continue to legislate away from the Gallagher Amendment.
- Two, possibly 3 new tenants for 5071 Hwy. 73. All are aware this will be short term.

Fire Operations:

- Training has resumed with appropriate safety measures with limited class size and masks
- Training and calls up significantly over last year to date due to improved morale. FFs in "good standing" – 2020 = 76% vs 2019 = 50%
- 2021 Academy applications approx. 20 have been received and 4 trainees from other agencies
- Volunteer leadership is meeting twice monthly and continuing to work on the Bylaws and integrating the MOA into the Team Member Handbook and SOGs

Fire Prevention:

Fire and Life Safety Educators, Risk Reduction:

- Roger Parker resigned from EFR
- First Due/Community Connect has 48 enrolled to date
- Birthday/Graduation parades have ended
- Resumed commercial inspections June 1 with emphasis on schools
- Will distribute self-inspection cards to Business Inspections for 2020
- Completed 2 Home Safety Inspections
- Plan Reviews are up: EFR (May 2020) 11 Other districts 0; EFR (Year to Date) 33, Other districts 12; EFR (May 2019) 2, Other districts 0; EFR (YTD 2019) 12, Other districts 1

Wildland:

- The chipper was commissioned and tested at Station 3
- Fuels Crew started June 1st. Training the first 2 weeks. Working on saw skills. Reach out to Tyler at Station 3 to meet the crew.
- Requests/payment for chip service has been launched. 65 homes have signed up as of June 9th and we anticipate a popular and busy program.
- Red cards issued for all firefighters
- SFA grant for North Turkey Creek CWPIP should hear any day
- Wildland preplans are over half done, we will be uploading the first of 2 strategic maps in CO-WIMS (CO Wildfire Information Management System) and First Due soon. The last 2 maps will be done by fall.
- CWPP is almost finished and we are trying to figure out if we can hold a public forum over Zoom or in small meetings. As of now we cannot have a final CWPP until we complete a public meeting. Hopefully August.

EMS:

- MDT Install in next week or so. AV Tech will be onsite to do this.
- EPAD Golf Tournament June 19th at 7:30 am
- Congratulations Matt Fennell (6 years) and Rob Dorney (13 years) with EFR
- Collection Companies – Wakefield vs. State of Colorado
- CARES data – EFR 9 calls were compared for cardiac arrest under specific criteria. Of those calls 69% of them had bystander CPR compared to 40.9% in CO and 41.6% nationally. We are higher nationally with credit to John Lock teaching CPR. With an AED applied before EMS arrival, of those 9 calls only 2 or 22% had an AED applied versus 27.3% for CO and 28.8% nationally. This probably is impacted by 77% of the cardiac arrests were in the home where an AED was not available. This tells us we need to work to get people signed up with ATRUS so that we get an AED on scene more quickly which could be a challenge. But it does tell us that we need to get AEDs into people's homes or neighborhoods and not just in businesses. Interestingly only 1 of the 9 SCA events was in ventricular defibrillation. Good data to target AED locations.
- Community Paramedic Update: 30 phone visits, 14 onsite visits, 6 referrals, 2 self-referrals, and 61 follow up calls with transports and refusals. Very positive feedback on the follow up calls. Thank you Rachel for assisting with the visits.
- COVID-19 update: Call volume for pandemic calls is about the same but call volume has gone up. We have transitioned to frog tog prolight rain suits for the medics to use instead of the tychem suits as they can be used longer before being discarded.
- Welcome Aaron Welsh as a part time paramedic starting his 3rd rides.
- Beginning in mid-July we will see St. Anthony's 3rd riders but they will provide their own PPE.

Maintenance Division:

Fleet

- Evaluating refurbishing E131 and E136 (1995 Pierce Dash and 1992 Pierce Dash)
- Building a specification for a replacement for R141 (1998 Navistar)
- Evaluating a rebuild of T177, 1994 Navistar, replace tank assembly
- Congratulations Adam Hojnowski on 10 years with EFR

Facilities

- HVAC System nearly completed. Targeting completion by June 12.

- Auditorium audio system scheduled for replacement June 4nd

JUNE BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Audit & Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly
Bylaw / SOG Review	June-19	TBD	Update as needed

BOARD COMMITTEE REPORTS:

Audit and Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director

401a Pension Board: Director deDisse

Property Committee: Director Gregory and Director deDisse

Wildland Committee: Director Anderson and Director

Strategic Planning Committee: Director

MOA Committee: Directors Gregory and deDisse, Mike Weege, Scott Cole, Wayne Shephard

Unfinished Business

- Investigations Press Release: Director Anderson read the following Press Release into the minutes at the request of Chairman deDisse. This release was approved by the District Board.

“The Evergreen Fire Protection District reports the conclusion of two human resource investigations. Having been investigated by two separate third party investigation teams, both teams having expertise in HR investigations and unrelated in any way to each other or the district, each team has reported to the Board of Directors that their investigations have concluded.

The first investigation related to the process involving the involuntary separation of a firefighter. The investigation team responsible for fact finding and reporting, as well as offering an opinion, identified that the complaint was not supported and there was no finding of actionable misconduct.

The second investigation related to an internal complaint of one firefighter against the Fire Chief. The investigation team responsible for fact finding and reporting, as well as offering an opinion, identified that the complaint was not supported by the facts and also offered a finding of no actionable misconduct on the part of the Fire Chief.

The Evergreen Fire Protection District takes all complaints, internally or externally generated, seriously. In each of these cases and due to the nature of the complaints and after a referral from Human Resources, the District Board directed legal counsel to fully vet and retain independent investigation teams to separately investigate, in an effort to provide the complainants with an opportunity to have their allegation thoroughly assessed by unrelated, impartial and external reviewers.

The EFPD endeavors each and every day to provide the community with capable and effective management, leadership, personnel, equipment and service. This commitment to well-serving our greater Evergreen community guides our mission and efforts.

On behalf of the Board of Directors, this Release is authorized by:

Jeff deDisse

President

Evergreen Fire Protection District”

- Memorandum of Agreement EFPD and EVFD – Scott Cole and Brad Richards are extracting sections from the MOA for inclusion in the Team Handbook. Coaching and discipline will be revised and moved to HR. This is close to completion.
- Extension of Resolution 2020-0003 – Continuation of Declaration of Local Disaster Emergency – Director Anderson made a motion to extend the continuation of Resolution 2020-0003; seconded by Director Ridings; motion carried.
- MOU - Fire Mitigation in Right of Way: This MOU with Jefferson County will allow the fuels crew to mitigate on county right of way within the district. Director Anderson made a motion to approve the MOU; seconded by Director Porter; motion carried.
- 2019 Pension Credit Report Certification – Director Porter made a motion to approve the report as presented; seconded by Director Gregory; motion carried.

New Business

- Spending Authorization 2020-016: Station 4 Deck and Stair replacement - \$10,500.00. Director Porter made a motion to approve Spending Authorization 2020-016; seconded by Director Ridings; motion carried.
- Spending Authorization 2020-0017: EMS Laptop Replacement - \$20,050.00. Director Anderson made a motion to approve Spending Authorization 2020-017; seconded by Director Gregory; motion carried. Director Gregory asked what would be done with the old laptops. Chief Montesi explained that a few may be repurposed for EMS training. They are 6 years old with a 5 year life so they have a limited use remaining.
- Castle Rock Microwave Inc. Contract: Chief Weege noted that a vote is not required for the contract as the spending authorization has been approved previously. He asked the board if they wanted to sign the contract or if they wanted him to sign. They board requested Chief Weege sign the contract.

BOARD MEMBER COMMENTS:

Director Gregory: Thank you Annie, Rachel and the Turnouts for the successful food drive. Thank you John Oglesby and Dale Tolan for the driver/water training on Sunday, he learned a lot and looks forward to more trainings. Keep Ed Mills in our prayers for the loss of his sister last week.

Director Ridings: Condolences to Ed Mills and his family. The food drive was a great success and was brought up in two meetings he has attended. Everyone remain safe

Director Porter: Thank you for the food drive. A great service to the community. Thank you division chiefs for your time in orientation for him and Director Ridings. Chief Duncan's reports as to call and training improvements is encouraging.

Director Anderson: Recognize Ed and his family in their time of grief and offer his family in support of their needs. Thank you to the community for allowing us to de-Gallagher a few years ago. The time and effort that the firefighters and community took to educate the public on the hazards of the collision between Gallagher and TABOR will allow us to remain on a sound financial footing with regard to TABOR and a recession in the future. Welcome to the new board members. Hopefully all stay safe and healthy.

Director deDisse: Understands how hard it is to go last. He echoes what the other board members have said for Ed and his family. He thanks Roger Parker for his help in getting us to where we are today as this was a big undertaking to get electronic with inspections.

NEXT MEETING DATES:

401a Pension Board Meeting on Tuesday, July 14, 2020 at 5:00 pm in Classroom A & B

Regular District Board Meeting on Tuesday, July 14, 2020 at 5:30 pm in Classroom A & B

MEETING ADJOURNED: Director Gregory made a motion to adjourn the meeting; Director Ridings seconded; motion carried. The meeting adjourned at 6:26 pm.

Respectively Submitted,
Carol Hucker
Recording Secretary