



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT APRIL 11, 2017

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on April 11, 2017 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

**MEETING CALLED TO ORDER** Director Anderson called the meeting to order at 5:38 pm.

**TIME OF REMEMBRANCE AND REFLECTION:** The pledge of allegiance was recited and a moment of silence was observed.

### **ATTENDANCE**

**DIRECTORS IN ATTENDANCE:** John Anderson, Mike Gregory, and Dr. Jim Mosby. Jeff deDisse joined the meeting at 5:45 pm by telephone.

**DIRECTORS EXCUSED:** Dave Christensen

**ALSO IN ATTENDANCE:** Joy Glennon, David Godaire, Tony Shepperdson, Frank Dearborn, Dan Hrouda, Jillian Cardona, Bart Corfee, Sal Christ, Chief Mike Weege, and Carol Hucker.

**APPROVAL OF AGENDA:** Director Gregory made a motion to approve the minutes as presented; seconded by Director Mosby; motion carried.

**PUBLIC COMMENT:** None

### **APPROVAL OF MINUTES:**

- March 14, 2017 Board Meeting Minutes: Director Mosby made a motion to accept the minutes; seconded by Director Gregory; motion carried.

### **PRESENTATIONS:**

- February 2017 Financial Report – Chief Weege noted that the 2016 Audit on site visit was completed the week of March 20<sup>th</sup> and we anticipate receiving the draft of the audit in May. Director Gregory made a motion to accept and place on file; Director Mosby seconded the motion; motion carried.

### **DIVISION REPORTS:**

#### **Administration / HR / IT:**

- Welcome Jillian Cardona as our new Training Coordinator/Community Educator – Jillian comes to EFR with 5 -8 years in the army/army reserves as a firefighter and as a contract firefighter on various military installations in the mid-east, Africa, and the South Pacific.
- Pinnacol Dividend Check \$3,618 for 2015 policy year
- SDA workshop at EFR on June 8 from 8 - 12. Registration is open now. Contact Carol if you want to attend.
- We are all wishing Dave Montesi a speedy recovery.

#### **Communications:**

- Overtime Report First Quarter 75% coverage of OT shifts by part time staff
- Genesee & Highland Rescue build out continues
- National Telecommunicators Week is April 9-15 – Thank a dispatcher. Congratulations Jenny and Luz for your award for dispatchers of the year for the I-70 MCI call involving 5 fire agencies, 3 law, and flight for life.
- Additional grant funds were approved at \$410,000 for the interoperability program. Waiting to see if the federal government funds the program for the grant to go through. We should know by April 25<sup>th</sup> if the federal funding is available.

#### **Fire Operations:**

- Sunshine Wildfire and KS Grassfire – received some nice thank you notes from the Kansas citizens and schools following recent tragic fires.
- Early wildland season. So far 7-8 in district or surrounding with good participation. We have also been able to participate in some controlled burns.

- Wildland Training – most have completed the arduous pack test. RT130 is next week again if the board would like to attend. A Division of Fire Prevention employee, Josh Matheny, was at the training and was complimentary about the program. He is now an Evergreen resident so we will likely see him participate in future training. We now have 2 new Fallers and a total of 15 available. They help crews by clearing snags and downed trees to help firefighters cut line more quickly. Recently a weather refresher was held as a condensed version of the S290 class. Wildland Urban Interface Class coming up in May and 5 firefighters will attend. This goes along with Engine Boss training.
- Academy Update – finishing up rescue, EMR test next week.

**Fire Prevention:**

- May 6<sup>th</sup> Wildfire Preparedness Day in US – this year instead of a forum we will expand the information we provide at Safety Day but will also do an awareness campaign for May 6<sup>th</sup>.
- May 15<sup>th</sup> Fire Extinguisher service Station 2
- Operation Save a Life – Dan recently attended a reception at Channel 7 at which NFPA and Kidde joined forces in this program to provide smoke and CO detectors to needy families in the community that don't have the means to acquire or maintain these detectors in their homes. Dan was given 123 smoke and 114 CO detectors with 10 year lithium batteries installed at the event. At a recent call it was discovered that the home had a defective smoke detector. Dan replaced the detector and provided it back to Kidde so they can see what caused the malfunction.

**Emergency Medical Services:**

- Pram reimbursement check should be coming soon.
- Large scale MCI event in August at Evergreen High School. Thank you John Porter for organizing this. Meeting monthly to plan. The active shooter training event will involve local and regional law, fire, and dispatch groups.
- CE training at the EMS staff meeting May 16<sup>th</sup> will include 4-5 hours of training. Children's Hospital is sending their simulation trailer that will allow us to practice trauma situations. Hopefully other agencies will be here to take advantage of this opportunity.
- Successful meetings with Mt Evans and Community Network Group. Starting with a list of the places we have visited frequently to look for patterns and identify places where additional services could be employed as a way to begin mobile integrated healthcare.
- EPAD Golf Tournament June 5<sup>th</sup>, golfer and sponsors spots still open
- CPR with approx. 100 students in first quarter. Another 300 +/- high school students will be taught before the end of the year.
- Overtime Report First Quarter 60% coverage of OT shifts by part time staff. We are now fully staffed with full time team members again so we should see this number improve in the coming months.

**Maintenance Division:**

- Bear Mountain Cistern Update – tanks had to have the hole rebored so they should be sent soon.
- Scott SCBA won't allow EFR to maintain equipment for other entities. An effort is underway to receive permission to conduct SCBA service for other regional agencies.

**Strategic Planning Implementation:**

- No Report

**Regionalization:**

- The Jeffcom Board of Directors decided to end the contracts of the Executive Director and Technology Manager. A consultant we have had since the beginning will assist the President of the Board in the interim as we begin the search to fill these two positions. The operations managers will assist with the duties of the director until the position is filled. The committees will continue their work. The dispatchers have stepped up to work with many committees to help with the build out.

**APRIL BOARD MEETING TOPICS:**

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

## **BOARD COMMITTEE REPORTS:**

Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director Gregory and Director Christensen

Turnouts Auxiliary Committee: Director Gregory and deDisse

## **UNFINISHED BUSINESS:**

- Auxiliary Turnouts – The draft bylaws have been sent to legal to be reviewed. Chief Weege and Dan Hrouda will meet with Director Gregory and deDisse next week to review the plans. Dan reported that names keep coming in of people in the community that are interested in getting involved. Chief and Cindy are still working on the insurance questions around this group.

## **NEW BUSINESS:**

- Spending Authorization 2017-008: Bunker Gear Dryer - \$5,299.00: This purchase is being made through the generous donation from a community member. Director Gregory made a motion to approve the spending authorization; Director Mosby seconded; motion carried.
- Spending Authorization 2017-009: Image Trend PCR Software - \$25,360.00: This software will replace the patient care reporting program with a product that will meet the future requirement under the Affordable Care Act. This software will allow us to interface with the hospital more quickly and will give us greater reporting capabilities. This software is a subscription and will be web based. The annual subscription will be less than the current systems annual maintenance fee. Director Mosby made a motion to approve the spending authorization; Director Gregory seconded; motion carried.

## **BOARD MEMBER COMMENTS:**

Director deDisse: It's great that the dispatchers are out there getting awards and performing at such a high level.

Director Mosby: Send best wishes and prayers to the Montesi family. He is being proactive and his path will be positive for his outcome.

Director Gregory: Prayers for the Montesi family and also for Dave Christensen and his family. Congratulations dispatchers on your award.

Director Anderson: Ditto. Best wishes, thoughts and prayers for the Christensen's and Montesi's. If there is anything the district can do to support Dave with dinners, or chores please include the board on these communications. Tony Shepperdson brought up that June 9<sup>th</sup> will be Dave's weekend with a fundraiser at the Little Bear and a bike race on Saturday.

Director Mosby: Welcome Jillian and thank you for joining the EFR family.

**MEETING ADJOURNED:** Director deDisse made a motion to adjourn the meeting; Director Gregory seconded; motion carried. The meeting adjourned at 6:18 pm.

## **NEXT MEETING DATES:**

Regular District Board Meeting Tuesday, May 9, 2017 at 5:30 pm in Training Rooms A & B

Respectively Submitted,  
Carol Hucker  
Recording Secretary