



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT SEPTEMBER 11, 2018

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on September 11, 2018 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Anderson called the meeting to order at 5:30 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed. Director Anderson requested thoughts and prayers for those affected by the events of Sept. 11, 2001.

ATTENDANCE

DIRECTORS IN ATTENDANCE: John Anderson, Dave Christensen, Mike Gregory, Jim Mosby.

DIRECTORS EXCUSED: Jeff deDisse

ALSO IN ATTENDANCE: Kevin Evens, Dale Tolan, John Lock, Bill Cronk, Chief Mike Weege and Carol Hucker. Rae Cronk joined the meeting at 5:35 pm. Dave Montesi joined the meeting at 5:45 pm.

APPROVAL OF AGENDA: Director Mosby made a motion to approve the agenda; seconded by Director Christensen; motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- August 14, 2018 EFPD Regular Meeting Minutes: Director Gregory made a motion to approve the minutes with an amendment under his board comments to read: "Making your ear attentive to wisdom & inclining your heart to understanding"; seconded by Director Christensen; motion carried.
- August 27, 2018 Special Board Meeting Minutes: Director Gregory made a motion to approve the minutes as presented; seconded by Director Christensen; motion carried

PRESENTATIONS:

- July 2018 Financial Report: Chief Weege noted that Jefferson County continues to lag behind and has paid only 86.34% of the property taxes assessed to date in 2018. Hopefully this rebounds so that we receive what was projected. Brendan has requested a response from the assessor's office. Director Christensen made a motion to accept and place on file the July 2018 Financial Report; seconded by Director Gregory; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Public Relations Society of America Gold Pick award to EFR and Webb Strategic for the 4A Safer Evergreen campaign in 2016
- 2019 budget worksheets are being built.
- Employee benefits are under review for the 2019 budget
- Position has been posted for a Fire Inspector
- GREAT JOB Jillian on a very successful Health and Safety Day! Thank you to all who helped, including those who stayed available to respond to the 4 calls during the event.
- The Colorado Classic bike race went over very well.
- Congratulations to the Anderson family for their red chili win at Big Chili. Director Anderson thanked Stacey Martin, the Turnouts, and volunteers for their work to make this a success.

Fire Operations:

- Kevin Evens elected as Deputy Chief of Operations
- Academy Update
- Recent Fires – a possible structure fire call during Safety Day, another in Soda Creek that turned out to be a new stove installation that was off-gassing. Great response to both calls.

Fire Prevention:

- Frank Dearborn has retired. Safety Day has turned into an extraordinary event because of Frank and his years of growing the attendance.
- Roger Parker of Elk Creek and Randy Rudloff of Inter Canyon are covering EFPD with Jim King starting in October as the Fire Marshal.

- Paul Amundson met with the Forest Service and others at Maxwell Falls. Working with them on a possible day-use only change. Will take about a year to work out but is moving in a positive direction.
- Paul is working with the county to have three more fire awareness signs installed.

Emergency Medical Services:

- Part Time interviews hopefully to hire 3-4
- Gave away approximately 200 bike helmets at Safety Day.
- Core Competencies Class – 3 from EMS and 2 from Admin – it was good to have this with the managers and staff and team members from Jeffcom all participating.
- MVA reimbursements are now seeing a steady flow of payments from auto insurance.
- Thank you Annie for your work on Ecares and reaching out to other agencies and communities.

Maintenance Division:

- Tender has arrived
- RFQ for the replacement of the HVAC system for admin was issued for 2019 budget

Strategic Planning Implementation: (Quarterly) No Report

- We are planning on updating the Strategic Plan starting early in 2019.

Jeffcom Update:

- The 2019 budget is being worked on.
- Study was done on adding efficiencies to the hiring process to include additional agencies to support the back ground investigations, & adding Certified Training personnel.
- EFR had lunch at Jeffcom on August 30th with a thank you card for all of their efforts. Six staff and two District Board members took part in a tour of the facility.

SEPTEMBER BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Audit & Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

BOARD COMMITTEE REPORTS:

Audit and Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director deDisse

Turnouts Auxiliary Committee: Director Gregory and Director deDisse

Property Committee: Director Gregory and Director deDisse

UNFINISHED BUSINESS:

NEW BUSINESS:

- Turnouts Auxiliary – 501c3: Chief Weege noted that the Turnout program is a huge success and extended thanks and appreciation to Rae Cronk for taking on the leadership role as president. Rae noted that she is here to talk to the board about the possibility of the Turnouts seeking 501c3 status. The EVFD is a 501c4 which is not a tax deductible rating. If the Turnouts proceed with 501c3 then they would be able to solicit tax deductible donations that could be directed to equipment, training, scholarships, mental health, etc. They are joining a fundraising program that will give the Turnouts rebates on gift cards that the fire department members purchase through an online program. The Turnouts have a line item in the district budget to outfit their members with shirts/ jackets and any special purchases. Director Anderson questioned that if the Turnouts are an entity of the district with funds in the budget then rather than burden themselves with fundraising they should ask for what they need for the coming year to be added to the budget. He asked for time for the board to think about the request to apply for 501c3 before they respond. The question was discussed of where funds the Turnouts raise such as with their gift card program would be deposited. It was explained that funds would go in the general fund but can be designated to go to the Turnouts program. Rae questioned if the Turnouts were to order rehab meals during an event how these can be paid for. Chief Weege explained that it can be set up for the vendor to send us an invoice for payment or they can pay it in turn in an expense report for

reimbursement. Director Mosby expressed that he liked the idea of their becoming a 501c3. Dave Montesi pointed out that EPAD broke off to form its own entity separately from EFPD in order to have the ability to fundraise and place AEDs as needed without requiring a board decision. Things are different now than they were when EPAD was started. As long as something is a line item in the budget Chief has some latitude to approve the purchase. Director Anderson asked the timeline for becoming a 501c3. Rae will provide to Chief Weege following the next Turnouts meeting a budget request for 2019. Director Anderson noted that if they become a 501c3 and their mission becomes broader and less focused on the fire department then the district would not be able to budget funds toward their use. A question arose about how many members the Turnouts can have and if the bylaws require a decision from the EFPD board. Carol was requested to forward the bylaws to the board for review. Rae was asked to return to the board meeting in October for further discussion. Chief Weege noted that if the Turnouts become a separate entity then we will have to alter the relationship with a memorandum and discussions about liability insurance. Director Anderson commented that we want this to be a clean connection and we may need to discuss with our legal team. Rae wanted to introduce the possibility and hear the directors' opinions. This will be reviewed with their bylaws and with our insurance carrier for liability coverage.

BOARD MEMBER COMMENTS:

Director Mosby: The Big Chili takes a lot of effort and work. It was successful again this year and his hat is off to those that made it successful and to the Andersons for coming in 2nd in the Red Chili division. Thank you Kevin Evens for stepping forward in a time of need and taking the Deputy Chief position. It is appreciated.

Director Christensen: Doctor Mosby said it best.

Director Gregory: Safety Day was a huge success. Thank you Jillian and Drew Schneider for your part in it. All the help from the Turnouts and the firefighters. Chief Weege makes really good pancakes. He enjoyed the tour of Jeffcom, overdue but impressive. He got a really good tour from Shane Palmer and appreciated being walked through and having everything explained. At the chaplains breakfast he caught up with some of the retirees and volunteers. He is always impressed by the talent and character of the past and present people in the department. They are awesome. Congrats to Carol for the bell award. Big Chili a huge success, congratulations Stacey for doing a great job, to John and Janet and son for stepping up to the chili challenge. Lastly remember what today is and honor those that were affected.

Director Anderson: Ms. Carol, the bell coincided with your 10 years of dedicated service. What you do for me and others, there are hard-working people in every organization and you are one of them. Thank you.

MEETING ADJOURNED: Director Christensen made a motion to adjourn the meeting; Director Mosby seconded; motion carried. The meeting adjourned at 6:42 pm.

NEXT MEETING DATES:

401a Pension Board Meeting on Tuesday, October 11, 2018 at 5:00 pm in Classroom A & B
Regular District Board Meeting on Tuesday, October 9 11, 2018 at 5:30 pm in Classroom A & B

Respectively Submitted,
Carol Hucker
Recording Secretary