



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT OCTOBER 9, 2018

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on October 9, 2018 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Anderson called the meeting to order at 5:32 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: John Anderson, Dave Christensen, Mike Gregory, Jim Mosby, Jeff deDisse

ALSO IN ATTENDANCE: Kevin Evens, Dale Tolan, Dave Montesi, Jim King, Sal Christ, Greg Grotke, Chief Mike Weege and Carol Hucker. Brendan Campbell by conference call.

APPROVAL OF AGENDA: Director Mosby made a motion to approve the agenda; seconded by Director Christensen; motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- September 11, 2018 EFPD Regular Meeting Minutes: Director Christensen made a motion to approve the minutes; seconded by Director Gregory; motion carried. Director deDisse abstained as he was absent on September 11th.

PRESENTATIONS:

- August 2018 Financial Report: Brendan Campbell explained that he received a response from the JeffCo Assessors office regarding the lag in receipt of tax dollars to date. They informed us a data entry error occurred when the state transmitted the information to the county resulting in our certification of values in December of 2017 being incorrect in the amount of \$690,000. This is revenue that we will not be able to receive in 2018. But because districts rely on the certification of values to plan their budgets state law does allow districts to file for a temporary one time increase in the mill levy to recapture the \$690,000 in 2019. Director Anderson asked if we would receive a recertification or something in writing for our financial auditors. Brendan noted that the county with the Certification of Values for 2018 in December a line item that states abatement or refunds of \$690,000. That will suffice for our ability to recertify the mill levy and the documents for the audit. Chief Weege noted this is a one-time abatement and adjustment of the mill levy. The 20% increase we thought we were getting in 2018 is closer to 8%. That is a big piece of our revenue. Director Anderson noted that with Gallagher applied to this we will potentially decrease another 15% which will put us negative 7% in 2020. This was a big part of what was planned for reserves for Station 1. Director deDisse made a motion to accept and place on file the August 2018 Financial Report; seconded by Director Christensen; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Welcome Fire Marshal Jim King. Jim gave a brief overview of his career.
- Congratulations Sal Christ on her new position in Washington D.C.
- Allen Tech, our IT support group, has merged with Platte River Network.
- Schedule budget committee meetings.
- Chief Weege recognized Dale Tolan for his time in checking cisterns and updating documents as well as his assistance with ECares visits.

Fire Operations:

- Academy Update – 10, Live fire training
- SOG review and updates
- Live Burn training

Fire Prevention:

- October is Fire Prevention month

- Reviewing resumes for Fire Inspector position
- Jillian and Dave received a \$2,500 grant from Walmart for Christmas with Firefighters
- Jillian pursuing HazMat Tech certification which will be an asset for us
- Donations from the pancake breakfast and other Health and Safety Day collections given to the Evergreen Volunteer Fire Department (\$2000) and Foundation 1023 (\$1,500)

Emergency Medical Services:

- Part Time hires and orientation
- CPR to date - 370
- Overtime 3rd quarter – 38.91%
- Stemi –fast scene time, 66 minutes contact to cath lab.
- Image Trend – takes a little longer to do a PCR but it creates a better report for billing. Only 2 trip reports have been returned for incorrect information.
- Emergency Reporting has had some software upgrades that are making times inaccurate on the calls. Jillian is working through to identify where the issues are and get them resolved.

Maintenance Division:

- Welcome back Kevin Holsonbake.
- No quotes were received for the replacement of the HVAC system, working to identify other prospects for this project.
- Received a quote for the milling/overlaying of asphalt for st#1. The bid came in at \$19,000.00. This will be a 2019 project.
- The Aerial has undergone 3 year Underwriters Laboratory certification based on usage.

Strategic Planning Implementation: (Quarterly)

- Paul Amundson presented to the board the projects he has been working on and those planned for the future. The powerpoint is attached to the packet of the October 9th board meeting.

Jeffcom Update:

- 2019 budget development has begun.
- Staffing projections are: 7 started 9/24, 5 scheduled to start 10/29 and 15 scheduled to start 11/26.

OCTOBER BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Audit & Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

BOARD COMMITTEE REPORTS:

Audit and Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director deDisse

Turnouts Auxiliary Committee: Director Gregory and Director deDisse

Property Committee: Director Gregory and Director deDisse

UNFINISHED BUSINESS:

- Rae Cronk of the Turnouts was not available for an update. The topic will be moved to the November agenda.

NEW BUSINESS:

- Resolution 2018-0006: Sale of Shares – Director deDisse made a motion to approve Resolution 2018-0006 to sell common shares of stock; seconded by Director Christensen; motion carried.
- Resolution 2018-0007: 2018 International Fire Code – This resolution was presented for information only and will be brought to the November meeting to give Fire Marshal King time to review it.
- Resolution 2018-0008: 2018 Wildland Urban Interface Code - This resolution was presented for information only and will be brought to the November meeting to give Fire Marshal King time to review it.

- Resolution 2018-0009: Support of Ballot Issue 7A - Director deDisse made a motion; seconded by Director Gregory the approval of Resolution 2018-0009; motion carried.
- EVFD Bylaw Change – Pension Requirements Kevin Evens brought information to the board for a change in the EVFD Bylaws that has been proposed and will be brought for a vote at their October business meeting. If approved then this revision will be placed on the Volunteer Pension Board agenda for December and then the EFPD Board agenda for consideration.
- Spending Authorization 2018-007: Harris Radios \$26,017.80 – Director Mosby made a motion to approve Spending Authorization 2018-007; seconded by Director deDisse; motion carried.

BOARD MEMBER COMMENTS:

Director Gregory: Welcome Jim to the department. The banquet is this weekend hope it's well attended. He will miss it and the 50s theme was right up his alley.

Director deDisse: Welcome Jim, hopefully your family will join you soon. Paul nice job, it's a lot of work in the process. Thank you to the paid staff that makes the department run everyday.

Director Mosby: Ditto that Jim and Paul great presentation. Sal we wish you the best, DC is a wonderful town to live and work in, hopefully you bring some stability to Capitol Hill. Dale thank you for all of your volunteer efforts. Great job paramedics on the STEMI.

Director Anderson: Welcome and thank you to everybody for the hard work. Prayers for Jillian with the school visits this month and hopefully she gets a lot of help and support from those around her.

Director Christensen: Was out of the room during the comments section.

EXECUTIVE SESSIONS:

Director Mosby read the executive session under section 24-6-402(4)(a) of the Colorado Revised Statutes, for the purpose of discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest involving vacant land owned by the district; Director deDisse made a motion to enter executive session; seconded by Director Mosby; motion carried at 7:15 pm.

Director deDisse made a motion to end the executive session; seconded by Director Christensen, motion carried at 7:42 pm.

Director Mosby made a motion to enter executive session under section 24-6-402(4)(f) of the Colorado Revised Statutes, for the purpose of discussion of personnel matters involving the periodic evaluation and goal setting for the Fire Chief; seconded by Director Christensen; motion carried at 7:43 pm.

Director deDisse made a motion to return to public session; seconded by Director Christensen; motion carried at 8:48 pm. No business was conducted upon return to public session.

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; Director Christensen seconded; motion carried. The meeting adjourned at 8:49 pm.

NEXT MEETING DATES:

Regular District Board Meeting on Tuesday, November 13 11, 2018 at 5:30 pm in Classroom A & B

Respectively Submitted,
Carol Hucker
Recording Secretary