The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on May 14, 2019 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER: Director Anderson called the meeting to order at 5:30 pm.

TIME OF REMEMBERANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE
DIRECTORS IN ATTENDANCE: John Anderson, Dave Christensen, Mike Gregory, and Jim Mosby.
DIRECTORS EXCUSED: Jeff deDisse
ALSO IN ATTENDANCE: Jim King, Kevin Evens, Bill Cronk, Dave Montesi, Mike Weege, and Carol Hucker. Brendan Campbell attended by telephone.

APPROVAL OF AGENDA: Director Mosby made a motion for approval of the agenda; seconded by Director Christensen; motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES:
• April 9, 2019 EFPD Regular Meeting Minutes: Director Gregory made a motion to approve the minutes as presented; seconded by Director Christensen; motion carried.

PRESENTATIONS:
• March 2019 Financial Report: Brendan Campbell presented the 1st quarter financial statement. The budget is trending as expected. The specific ownership tax is more than was budgeted, as are EMS collections to date. The draft Audit should be received by the June meeting. Director Mosby asked about the Station 1 reserve showing as a negative at present. Brendan explained that funds will be allocated to the account as revenue is received. Director Mosby made a motion to accept the report as presented; second by Director Christensen; motion carried.
• Financial Report for 5071 Hwy 73: The report for the rental property was included in the packet for the board to review.

DIVISION REPORTS:
Administration / HR / IT:
• New IT support group, Axiom IT Group.
• Training building scheduled for the 5-year inspection May 21
• Celebrated Admin. Professional’s day with a lunch. Thank you Carol, Jennifer, Erin and Cindy for all your hard work.
• Chief Weege, Annie Dorchak, and Bryce Lipson attended the Colorado Fallen Firefighter Memorial ceremony. Honor Guard members Ed Mills, Terri McLaughlin, and Connell O’Brien were also participants. Three names were added to the memorial.
• Jefferson County Commissioners will hold a work session on wildfire. Chief Weege and McLaughlin will present.

Fire Operations:
• 26 applications received for next academy. Held a mandatory pre-academy meeting to answer questions and explain the commitment and time involved in joining EVFD.
• Current Academy is in Hazmat now with Graduation June 1st at 9 am
• Recent live fire training was able to conduct 5 evolutions – good use of the facility
• Training – 3 attended FDIC, 4 went to Auto Extrication, we hosted ICS 300 class at EFR

Fire Prevention:
• Inspections are 49% completed for the year.
• Interviewing for a second fire inspector this week
- Wildland Equipment donations of chainsaws and chipper with trailer from State Farm – Chuck Ridings; working on a release form.

- Wildland Progress Update- Paul Amundson showed the board what they are working on with the Forest Guild for the CWPP update to analyze ember cast modeling and evacuations. Ember modeling looks at fire behavior and what hardening needs to be done to specific areas and CWPIPs. Public meetings will be scheduled to show the public the CWPP updates. Scott Adams is working on more CWPIPs with additional areas to get them started. There are 5 CWPIPs that got grants for summer mitigation projects. Boogie at the Barn raised money for the CWPIP @Buffalo Park Estates this year. This event will rotate which CWPIP will be funded with some of the proceeds to help them with their mitigation work. Clear Creek is very supportive of the CWPIP efforts to try to help mitigation get started. The community is starting to see the purpose and the momentum is increasing. For the neighborhoods that don’t have an official HOA they have to work harder to spread the information and garner interest in participating. Buffalo Park Estates is leading the way. There is work under way with the National and State Forest Services to get a fuel break from Staunton State Park to Squaw Pass as part of the good neighbor authority and help us connect the areas that we have identified for these breaks. Denver Mountain Parks is seeking areas to work more projects for mitigation and Paul has talked with them about the areas where we would like to see fuel breaks. They recognize their properties also need to continue their mitigation efforts.

- Rachel is doing really well in the community with inspections and building relationships. She has been taking the hazmat portion of the academy.

**EMS:**

- Critical Pt Care Follow-ups
- ECARES visits are picking up.
- CPR #’s the annual high school trainings have been conducted, 250 students to date.
- CADS – documentation training was attended by the full time medics.
- Golf tournament is June 3rd.

**Maintenance Division:**

- Ambulance 1913 is currently at the manufacturing facility in Iowa in queue for the remount.
- A weeklong training was attended in Wisconsin sponsored by Pierce Manufacturing covering our compressed air foam systems (CAFS) and aerial maintenance.
- SCBA regional maintenance – We are investigating becoming a certified maintenance group. Chief Weege requested the board give thought to if the district should take this on as a service to other agencies. Legal is looking at the documents.

**Strategic Planning Implementation:** (Quarterly) No report.

**Jeffcom Update:**

- 107 dispatchers and still hiring. On-boarded two new IT support people.
- Thank you’s were given to Jeffcom for the MCI on I-70. (89) 911 calls in 10 minutes without any rolling over to Denver. There were 10 ambulances were on scene in 10 minutes. West Metro and Arvada stated the responders were very happy with the work dispatch performed.

**MAY BOARD MEETING TOPICS:**

<table>
<thead>
<tr>
<th>Topic</th>
<th>Initiated</th>
<th>Scheduled/ Completed</th>
<th>Recommendations / Actions</th>
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<tbody>
<tr>
<td>Audit &amp; Budget Committee</td>
<td>Feb-16</td>
<td>TBD</td>
<td>Update quarterly with report by Pinnacle</td>
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<tr>
<td>Overtime Report</td>
<td>May-16</td>
<td>TBD</td>
<td>Update quarterly</td>
</tr>
</tbody>
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**BOARD COMMITTEE REPORTS:**

- Audit and Budget Committee: Director deDisse and Director Gregory
- Personnel Committee: Director Anderson and Director Mosby
- 401a Pension Board: Director deDisse
- Turnouts Auxiliary Committee: Director Gregory and Director deDisse
- Property Committee: Director Gregory and Director deDisse
- Wildland Committee: Director Anderson and Director Mosby
UNFINISHED BUSINESS: None

NEW BUSINESS:
- 401a Pension Board vacancy to be filled. The next meeting is July. Send names for recommendations to Carol. Interested district electors may send a letter of interest including their knowledge or skills that might be applicable to the position.
- CWPP Revision Contract – Director Christensen made a motion to approve the contract; seconded by Director Gregory; motion carried
- AXIOM IT Group – Director Christensen made a motion to accept the contract with AXIOM; seconded by director Mosby; motion carried.
- EFPD Bylaws – Director Anderson noted that the district board bylaws have not been reviewed and updated since 2009 and 2014. He requests that each board member review these individually before the next board meeting to see if it is time to update or revise. We will bring this back in old business in June.

BOARD MEMBER COMMENTS:
Director Mosby: EMS phenomenal job on these two stemi’s. I commend Kevin Evens and Stacee Martin for thinking outside of the box and for the new process of the pre-meeting for academy.
Director Gregory: Attended the academy pre-meeting last night and appreciated the information and the professionalism with which it was presented by Stacee, Kevin, Bill Cronk and Jillian Cardona. Good addition to the process. He also observed the burn training last night. Love seeing that building being used.
Director Christensen: Ditto on getting 2 applicants and on the academy applicants meeting and the stemi’s. Jim and Paul it is exciting to see the CWPP and CWPIP process and associated components taking off. Prevention may get stretched thin by so many groups but great work.
Director Anderson: Ditto. 25 years ago he married Janet. Congratulations Janet Anderson on this anniversary.

EXECUTIVE SESSION:
- Director Mosby made a motion to enter executive session under section 24-6-402(4)(a) of the Colorado Revised Statutes, for the purpose of discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest involving vacant land owned by the district. Director Christensen seconded; motion carried. The Board entered executive session at 7:00 pm. Director Christensen made a motion to end the executive session; seconded by Director Mosby. The session ended at 7:33 pm.
- Director Gregory made a motion to enter executive session under section 24-6-402(4)(f) of the Colorado Revised Statutes, for the purpose of discussion of personnel matters involving the Facility Maintenance position. Seconded by Director Christensen; motion carried at 7:34 pm. Director Gregory made a motion to return to public session; seconded by Director Mosby; motion carried. The meeting returned to public session at 8:08 pm.

MEETING ADJOURNED: Director Christensen made a motion to adjourn the meeting; Director Gregory seconded; motion carried. The meeting adjourned at 8:09 pm.

NEXT MEETING DATES:
Volunteer Pension Board Meeting on Tuesday, June 11, 2019 at 5:00 pm in Classroom A & B
Regular District Board Meeting on Tuesday, June 11, 2019 at 5:30 pm in Classroom A & B

Respectively Submitted,
Carol Hucker
Recording Secretary