



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT MARCH 13, 2018

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on March 13, 2018 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

**MEETING CALLED TO ORDER** Director Anderson called the meeting to order at 5:38 pm.

**TIME OF REMEMBRANCE AND REFLECTION:** The pledge of allegiance was recited and a moment of silence was observed.

### **ATTENDANCE**

**DIRECTORS IN ATTENDANCE:** Jim Mosby, Dave Christensen, John Anderson, Jeff deDisse, Mike Gregory.

**ALSO IN ATTENDANCE:** Holly Roberts, Dale Tolan, Stacey Martin, Dave Montesi, Connell O'Brien, Dave Godaire, Frank Dearborn, Chief Mike Weege, and Carol Hucker.

**APPROVAL OF AGENDA:** Director deDisse made a motion to approve the agenda; seconded by Director Mosby; motion carried.

**PUBLIC COMMENT:** None

### **APPROVAL OF MINUTES:**

- February 13, 2018 Board Meeting Minutes – The date of the meeting was incorrectly shown. Director deDisse made a motion to accept and place on file the February 13, 2018 minutes with the date amended; seconded by Director Christensen; motion carried.

### **PRESENTATIONS:**

- January 2018 Financial Report – Chief Weege presented the report. The annual audit is scheduled for April 16<sup>th</sup>. At the end of the report you will notice some of our large annual first of year expenses, radio maintenance, transfer case, tender down payment and others. Director deDisse made a motion to accept and place on file the January 2018 Financial Report; seconded by Director Christensen; motion carried.

### **DIVISION REPORTS:**

#### **Administration / HR / IT:**

- Wildland Mitigation Education position has been offered.
- ID Cards have been printed for everyone.
- Interoperability radio channels is live.
- Hiring updates- accounting clerk was offered, have interviewed for fire marshal, accepting applications for the facility maintenance position.

#### **Fire Operations:**

- Congratulations Chief Godaire and family
- Turnout Times and 24 hour shift coverage/crewing being started at Station 1 and 2
- BK radios used on wildland are being assigned to specific firefighters
- Driver Engineer boot camp and monthly training
- Recruitment and retention
- Wildland season is here. Drier than 2012 at this point. Cover and article in April Serenity.
- SCBA replacement is being researched and evaluated.
- Recruiting is underway for next academy. Mailers will go out soon. Placing banners.

#### **Fire Prevention:**

- Solar Update – Thank you Frank Dearborn and Jeff deDisse for getting this finalized.
- Applied for 2018 NFPA Wildfire Grant for \$500 for the May 5<sup>th</sup> Wildfire Community Preparedness Day. Notifications come out March 21<sup>st</sup>.
- 28000 Meadow Drive evaluation for commercial/residential conversion.

- Thank you Frank from Colter Snyder and his family for your assistance in completing his eagle scout flag retirement project.

**Emergency Medical Services:**

- Part time paramedic interview April 10<sup>th</sup> to bring us to 10 part time team members.
- Congratulations John Lock for his DAR award.
- Stryker has recalled cot loading brackets and ours will be scheduled for replacement.
- The local St Anthony Urgent Care is transitioning to a primary care location.
- Congratulations John Lock for his DAR award.
- Congratulations Dave Montesi for Leadership Evergreen/ Chamber volunteer of the year award
- Denver Health Education/Community Paramedicine – Annie is working with them to increase the didactic component and develop a community paramedic class tailored more to the mountain area paramedics with a longer more intensive program toward taking the IBSC exam.
- Community Paramedic visits – Annie has made the first visit and home assessment. Director deDisse noted that rave reviews were received after the visit. To see this program work in the community and in the health care system is very exciting.
- St 4 remodel almost finished. Awesome job Kevin Holsonbake.
- EMR has been passed by academy and cadets. National test next. Thank you Quatro.

**Maintenance Division:**

- Tender construction update – the long lead components and chassis have been ordered.

**Strategic Planning Implementation:** (Quarterly) One of the Fire Ops initiatives in turnout times so thank you Chief Godaire for your work toward this implementation.

**Jeffcom Update:**

- April 3 is our transition date. Golden PD/Fire and Jeffco Sheriff have moved in to the center.

**MARCH BOARD MEETING TOPICS:**

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly
Leadership Evergreen Project	Feb-18	Oct-18	Update on fundraising for signage

Chief Weege reported the Leadership Evergreen Project has secured funding for their project through Evergreen Rotary for the Evergreen Parkway sign. The Hwy 285 sign is ¾ funded at this time.

**BOARD COMMITTEE REPORTS:**

Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director deDisse

Audit Committee: Director deDisse and Director Christensen

Turnouts Auxiliary Committee: Director Gregory and Director deDisse

Property Committee: Director Gregory and Director deDisse

**UNFINISHED BUSINESS:**

- Jeffcom Member Services Agreement – this document specifically addresses the level of service that is required for Evergreen Fire Rescue. Director deDisse made a motion to approve the Member Services Agreement; seconded by Director Christensen; motion carried.

**NEW BUSINESS:**

- 2017 Volunteer Pension Credit Report – this report was tabled at the Volunteer Pension Board level for further review of a potential amendment to the Pension Plan.
- Radio System Expansion for Schools – Chief Weege has received a bid of \$50,000 from Perricle Communications for visiting 9 buildings to be studied to determine what equipment, where it would be installed, and the cost to add radio repeaters in the area schools for better radio transmission. This would benefit EFR, JeffCo Sheriff’s department, and JeffCo Schools. Chief is

investigating this study as a grant through NCR with matching costs to be shared by EFR, JCSO, and Jeffco Schools. No action is requested from the board at this time.

- IGA for Fire Prevention Support – This IGA will allow us to utilize the services of Elk Creek Fire Marshal Roger Parker for assistance with fire inspections while we are short staffed in the prevention section. Director Christensen made a motion to approve the IGA; seconded by Director Gregory; motion carried.

**BOARD MEMBER COMMENTS:**

Director Christensen: Fabulous job everyone. Thank you Holly Roberts for attending.

Director deDisse: Great job with the community paramedic program. Great response on the small wild land fire recently jumping on it quickly and getting it contained. It is very dry.

Director Mosby: Congratulations Dave Montesi and John Lock on your recent awards. Congratulations Chief Godaire for the family addition and thank you for stepping up to Operations Chief. Thank you Annie for work on the Community Paramedic program, thank you Dale Tolan for joining the Pension Board, thank you Stacey for taking the PIO lead for EFR and EVFD.

Director Gregory: Congratulations Chief Godaire. Thank you to the fellow board members for all that you do for the district and for your time and talent.

Director Anderson: It takes a village, paid, volunteer, elected, member of the public, it takes all of us to have the success of this organization. Happy and proud to be here.

**EXECUTIVE SESSION:** Director Mosby made a motion to enter executive session under section 24-6-402(4)(a) of the Colorado Revised Statutes, for the purpose of discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest involving vacant land owned by the district. Seconded by Director deDisse; motion carried. The board entered executive session at 6:50 pm. Director Mosby moved to return to public session; seconded by Director Christensen; motion carried. The board returned to public session at 7:17 pm.

**MEETING ADJOURNED:** Director deDisse made a motion to adjourn the meeting; Director Christensen seconded; motion carried. The meeting adjourned at 7:18 pm.

**NEXT MEETING DATES:**

401a Pension Board Meeting on Tuesday, April 10, 2018 at 5:00 pm in Training Rooms A & B  
Regular District Board Meeting on Tuesday, April 10, 2018 at 5:30 pm in Training Rooms A & B

Respectively Submitted,  
Carol Hucker  
Recording Secretary