



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT JUNE 13, 2017

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on June 13, 2017 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Anderson called the meeting to order at 5:30 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: John Anderson, Mike Gregory, Jim Mosby, Dave Christensen, Jeff deDisse

ALSO IN ATTENDANCE: Frank Dearborn, Connell O'Brien, Dave Montesi, Jeff Bunge, Sal Christ, Chief Mike Weege, and Carol Hucker.

APPROVAL OF AGENDA: Director deDisse made a motion to approve the agenda as presented; seconded by Director Mosby; motion carried.

PUBLIC COMMENT: None

PUBLIC HEARING:

Director deDisse made a motion to open a Public Hearing for the purpose of hearing public comment on a proposed budget amendment; seconded by Director Mosby; motion carried. There were no members of the public present to speak to the amendment. Chief Weege noted that the amount of the amendment is in excess of the amount being requested for the Solar PV installation project and that the excess would be used for any other related expenses or change orders that would require additional funding. Director Mosby made a motion to close the hearing; seconded by Director Christensen; motion carried.

APPROVAL OF MINUTES:

- May 9, 2017 Board Meeting Minutes; May 30, 2017 Special Board Meeting Minutes; May 31 Special Board Meeting Minutes - Director deDisse made a motion to accept the minutes from all 3 meetings as presented; seconded by Director Gregory; motion carried.

PRESENTATIONS:

- 2016 Audit – Presented by James Rae of Poysti & Adams. Assets increased about 2.2 million. Revenues are up in the short term by \$380,000. Ambulance billing and other revenues are down. Expenses were up in 2016 due to the election and other items. Revenue is greater than expenses. The pension liability is now showing up on the audit instead of just in the notes. The unfunded liability for the pension \$1,393,502. This is as anticipated as the actuaries anticipate a higher rate than is actually realized. The allowance for ambulance collections increased about 9%. Director deDisse made a motion to place the 2016 Financial Audit on file and to submit it to the State Auditor's office; seconded by Director Christensen; Mr. Campbell expressed appreciation for the work and knowledge of Poysti & Adams. Director deDisse asked that the audit be numbered consistently and ordered for the presentation. Motion carried.
- April 2017 Financial Report and Quarterly Report – Brendan Campbell noted that the revenues and expenditures are trending as expected. Discussion has been initiated regarding current investments and possible changes. He will schedule a meeting with UMB, Chief Weege, and the budget committee prior to returning to the July board meeting with information for review. Director deDisse made a motion to approve the April 2017 Financial report and place on file; seconded by Director Christensen; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Evergreen Christian Church first responder appreciation June 4th
- Knights of Columbus First Responder Appreciation Lunch, June 21, noon-1600, JCSO Sub-station
- SDA Conference September 13-15
- Legislative updates: Bills passed allowing for a 7 person board maximum, and a maximum of \$2400 payment to Board members annually. A copy of the new SDA manual was provided to each director along with a list of the changes made from the previous manual.

Communications:

- Tone Tiles have been placed on radio consoles for Genesee and Highland Rescue and dispatching began on June 13th. Training at Genesee and Highland Rescue has been completed.
- QA Stats for May: 427 calls taken / 382 reviewed – 89.6%. Call taking: 96.32% compliant on critical criteria and 97.12% compliant on all criteria. Dispatching: 98.59% compliant on critical criteria and 98.79% compliant on all criteria. Doing really well.

Fire Operations:

- Academy graduation – 16 students completed the academy and are finishing their testing prior to being eligible to be voted on to the EVFD. Thank you Canyon Courier for following three students through the process.
- 2017-2018 Academy update – 11 candidates have completed physical agility testing.
- Wildland Fire in Clear Creek
- Wildland training scheduled for June 19th, scenario – thank you John Oglesby for taking this on.

Fire Prevention:

- May Extinguisher Service Day successful
- June 4th Frank and Jon Hrouda taught 200 extinguisher training at Foothills Fire Pancake Breakfast
- June 19th Concrete Canoe Races in Evergreen Lake for School of Mines

Emergency Medical Services:

- 2 done with 1st test for Community Paramedicine – hopeful completion by the end of August.
- Active participation in County Services meetings
- 81 CPR students in May
- Golf Tournament follow-up – most successful ever held
- An old pram has been donated to the St. Vrain High School EMT program.
- Recognition from Mission Life Award for the 4th year in a row for event recognition, transport, etc.
- Image Trend software is being customized for formatting and reports with the help of Rob Dorney, Tom Davis and Quatro Roderick. Anticipate August 1st launch.

Maintenance Division:

- Bear Mountain Tanks in place and being plumbed. Thank you Frank for getting this started and organized to allow us to get this larger water source in place.
- Tender replacement delays for chassis drive trains
- Two Ambulances replacement wheels

Strategic Planning Implementation: (Quarterly)

- No Report

Regionalization:

- Radio equipment is scheduled for staging June 23.
- Jeff Streeter was hired as the Executive Director through the end of December with the possibility of this becoming a permanent position.
- Transition schedule is still very close to what it has been. Phase I moved to Feb., 2018 and Phase III will be in April.
- Construction is underway and the CAD first test exercise took place.

JUNE BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

BOARD COMMITTEE REPORTS:

Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director Gregory and Director Christensen

Audit Committee: Director deDisse and Director Christensen

Turnouts Auxiliary Committee: Director Gregory and deDisse

UNFINISHED BUSINESS:

- Turnouts Bylaws – Draft is being finalized and will be returned to the board for approval in July. Held first meeting with the group and Jillian is moving this forward.
- Solar Energy – a resolution is being brought before the board to amend the budget.

NEW BUSINESS:

- Resolution 2017-0003: To Amend the 2017 Budget – increase the General Fund by \$375,000.00. Director Christensen made a motion to approve Resolution 2017-0003; seconded by Director Mosby; motion carried.
- Spending Authorization 2017-011: Station 1 Roof Replacement - \$12,600.00. The roof membrane will be replaced over the office section of the structure. Director Christensen made a motion to approve Spending Authorization 2017-011; seconded by Director Gregory; motion carried.
- Spending Authorization 2017-012: Station 4 Paving - \$28,131.11. Director Christensen made a motion to approve Spending Authorization 2017-012; Director Mosby seconded; motion carried.
- Spending Authorization 2017-013: Ambulance Remount - \$132,447.00. Director Mosby made a motion to approve Spending Authorization 2017-013; Director Christensen seconded; motion carried.
- Spending Authorization 2017-014: LED Lighting Installation Station 2 - \$17,114.09. Director Christensen made a motion to approve Spending Authorization 2017-014; Director deDisse seconded; motion carried.
- Spending Authorization 2017-015: Solar PV Installation - \$350,206.49. Director Christensen made a motion to approve Spending Authorization 2017-015; Director Mosby seconded; motion carried.

BOARD MEMBER COMMENTS:

Director Gregory: At the Little Bear on Friday night the support, love, and beer flowed freely. Estimated that \$40,000 was raised. Congratulations to Dave for the successful EPAD golf tournament. Congratulations to the Academy Graduates and instructors. Congratulations Grandpa Connell O' Brien.

Director Christensen: Echo the comments about the fundraiser. A tribute to Dave and reflected to the department for the community response. Congratulations to the Academy and those who train them. Kudos Evan and Dave for knocking the price of the ambulance remount down. Pleased that all the spending authorizations passed.

Director Mosby: Second what Mike and Dave already said and also congratulate EMS for being recognized for their cardiac care.

Director deDisse: All of that. Being involved with the fundraiser and seeing the community pull together for this, neighbors, friends, it was great. Congratulations Academy class.

Director Anderson: Ditto, ditto, ditto, ditto. Dave congratulations on all of the fundraising for, by, and through you – we are safer and better because of you. Recognize the board and the time and effort of all involved in advising the board on the solar issue. It was a vigorous debate allowing us to put our best foot forward on behalf of the district and community. There will be other issues that require us to have healthy vigorous debate. He commends all involved.

Director Christensen: Thank you Jeff deDisse and Chris Schleef for you efforts on the efficiency measures and for your expertise in this ongoing effort. The outcome is better because of their participation.

EXECUTIVE SESSION:

Director Christensen made a motion to enter Executive Session under Colorado Statute 24-6-402(4)(a) for the purpose of discussion regarding the purchase, acquisition, lease, transfer or sale of any real, personal, or other property interest regarding the Evergreen Meadows property. Seconded by Director deDisse motion carried. Entered Executive Session at 7:09 pm. The Board returned to open session at 7:27 pm.

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; Director Christensen seconded; motion carried. The meeting adjourned at 7:28 pm.

NEXT MEETING DATES:

401a Pension Board Meeting Tuesday, July 11, 2017 at 5:00 pm in Training Rooms A & B
Regular District Board Meeting Tuesday, July 11, 2017 at 5:30 pm in Training Rooms A & B

Respectively Submitted,

Carol Hucker

Recording Secretary