



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT JUNE 12, 2018

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on June 12, 2018 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

**MEETING CALLED TO ORDER** Director Anderson called the meeting to order at 5:30 pm.

**TIME OF REMEMBRANCE AND REFLECTION:** The pledge of allegiance was recited and a moment of silence was observed.

### **ATTENDANCE**

**DIRECTORS IN ATTENDANCE:** John Anderson, Jim Mosby, Dave Christensen, Mike Gregory.

**DIRECTORS EXCUSED:** Jeff deDisse

**ALSO IN ATTENDANCE:** Frank Dearborn, Corinne Westeman, Dave Montesi, Erin Small, Chief Mike Weege.

**APPROVAL OF AGENDA:** Accepted as presented. Director Anderson noted that elections of the board offices will need to take place at the July meeting.

**PUBLIC COMMENT:** None

### **APPROVAL OF MINUTES:**

- May 8, 2018 Board Meeting Minutes –Director Mosby made a motion to accept and place on file the May 8, 2018 minutes as presented; seconded by Director Christensen; motion carried.
- May 31, 2018 Special Board Meeting Minutes – Director Christensen made a motion to accept and place on file the minutes of the May 31, 2018 Special Board Meeting as presented; seconded by Director Gregory; motion carried.

### **PRESENTATIONS:**

- April 2018 Financial Report – Chief Weege reported that the personnel costs are down in Prevention since we are still down one person. Fire Ops expenses should increase over the summer as wildland costs increase. The Audit is expected to come to committee before the end of June. Director Gregory noted that admin expenses are tracking higher than budget. Chief Weege noted that we had some early year annual expenses that make it appear above budget. Director Gregory made a motion to approve the April 2018 Financial Report; seconded by Director Christensen; motion carried.

### **DIVISION REPORTS:**

#### **Administration / HR / IT:**

- Paul Amundson has deployed to Durango on the 416 fire as has Jeff Ashford. Medic Matt Fennell have also deployed. Paul has already met with several HOAs and local groups, and is getting involved in the CWPIP program.
- Interviews are being scheduled for the Fire Marshal position.
- The Team Member Handbook has been reviewed by Employers Council and is under final review by staff.
- VREDSW was used to coordinate response to a Park County Fire. Very helpful and worked well.
- Permitting is completed for the fire danger signs. Construction should start July 19<sup>th</sup>. Project has been fully funded through donations. Chief Weege noted that he is considering placing a 3<sup>rd</sup> sign that we have available in the Brook Forest area. We funded 2 more signs similar to this in the budget for 2018 so we will look at locations to place more.
- Jillian Cardona is working on getting certified as a Juvenile Fire Starter Intervention Specialist. Also working on PIO training.
- June 20th Admin / EMS training (Strengthsfinder)

#### **Fire Operations:**

- Academy graduation was held. Retired Chief Jay Jackson spoke to the graduates.

- Interviews have taken place for the next academy.
- Congratulations firefighter John Oglesby for making Lt.
- Dog rescue went viral
- Call for an engine and crew to Summit County for a new fire

**Fire Prevention:**

- Insurance Services Office (ISO) ratings were received. EFPD is now a 3, 4, 10 rating, down from a 5, 6, and 10 rating. New ratings take effect September 1<sup>st</sup>.
- High Construction areas in the next 5 years:
  - a) Floyd Hill - residential and commercial.
  - b) El Rancho/Swede gulch area - residential.
- Walmart will have a small renovation this year.
- An anonymous donor left a pallet of water for us at Walmart recently
- Area fire chiefs are discussing sharing a fire inspector

**Emergency Medical Services:**

- New Shift Supervisor is John Lock
- Golf Tournament – 108 golfers, raised \$14,000 -15,000

**Maintenance Division:**

- Evaluation of Admin building HVAC ongoing with possible RFP's by years end.
- Evaluating hiring part time school aged help for lawn care and small jobs for the summer.

**Strategic Planning Implementation:** (Quarterly) No Report

**Jeffcom Update:**

- A power outage at Squaw Mountain set off a series of events leading to radio communications going down for a period of time. The MCC7100 radio console installed in the EFR radio room was used as a back-up.
- Two mountain dispatchers resigned from Jeffcom within the last month. Jeffcom is concentrating efforts on cross training and hiring to fill the open positions. In a meeting with Jeffcom, I was told of 8 call takers and dispatchers currently at Jeffcom who are very interested in cross training to be mountain fire dispatchers.
- Meetings for the Fire Group will be held monthly to address concerns and issues.
- Schedule visits for the District Board members.

**JUNE BOARD MEETING TOPICS:**

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Audit & Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

**BOARD COMMITTEE REPORTS:**

Audit and Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director deDisse

Turnouts Auxiliary Committee: Director Gregory and Director deDisse

Property Committee: Director Gregory and Director deDisse

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**BOARD MEMBER COMMENTS:**

Director Mosby: Prayers and thoughts for Jeff, Paul and Matt out on the fires for their safety. Hearing wonderful things about Erin, thank you for the help you are providing the personnel upstairs. Participated in the 3<sup>rd</sup> evaluation for Chief Weege since elected to the board and is continually blown away by how he elevates the work ethic and all he does for the department. You make our job easier.

Director Gregory: Keep the wildland crews in your prayers as we are in full wildland season. Would like to recognize the volunteer board and officers for all they do, their teaching and talent. It's a lot of work and should be recognized.

Director Christensen: Thinking about good/great results on things that are new. Paul with wildland, community paramedic visits, surviving radio issues. Based on personnel evaluation you should not travel with more than you can lift over your head, and don't buy a car if you can't reach the windshield.

Director Anderson: Frank glad to see you raise your arm today, very happy for you. Dave excited you had family time abroad. Thank you Mike for all you do. The citizens and members of the department are lucky to have you. One of the goals for Mike is to continue to work on his work /home life balance. We appreciate how well you communicate with us, you are highly valued. Thank you for your commitment to the community

**MEETING ADJOURNED:** Director Christensen made a motion to adjourn the meeting; Director Mosby seconded; motion carried. The meeting adjourned at 6:36 pm.

**NEXT MEETING DATES:**

Regular District Board Meeting on Tuesday, July 10, 2018 at 5:30 pm in Auditorium

Respectively Submitted,  
Carol Hucker  
Recording Secretary