



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT JANUARY 8, 2019

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on January 8, 2019 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Anderson called the meeting to order at 5:31 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: John Anderson, Dave Christensen, Mike Gregory, and Jim Mosby. Jeff deDisse attended by conference call.

ALSO IN ATTENDANCE: Bart Corfee, Kevin Evens, Dave Montesi, James King, Judd Evans, Ginny Evans, Glenn Tobey, Laurie Tobey, Scott Gill, Rachel Rush, Mike Weege, and Carol Hucker.

APPROVAL OF AGENDA: Director Mosby made a motion to approve the agenda as presented; seconded by Director Christensen; motion carried.

PUBLIC COMMENT: Mr. Judd Evans spoke to the board regarding plans by Jefferson County to name the roads that he and several others live on. The county requires that all roads over a certain length and accessing a specified number of homes or properties be given a road name and appropriate house or property numbers. These addresses have been listed as Highway 73 and the owners that live on this road off of the highway have appealed the counties decision to name the road. Mr. Evans expressed that he and his neighbors feel this is inconvenient for them to have to change their mailing address and that it will be a safety issue for them to have a named road. They feel that the road once named will attract attention and additional traffic. Additionally Mr. Evans expressed that he felt the district was not using the correct software to locate their addresses and that the houses could be located more specifically if the district or the home owners were allowed to submit the latitude/longitude of their front doors. Director Anderson noted that the district does not use the software I Am Responding for directions to 911 calls. Chief Weege and our lieutenant in charge of I Am Responding submitted 8 weeks ago for these address locations to be updated in Google Maps. The district does use the GIS directions that the 911 dispatcher provides over the radio when responding. Mr. Evans proposed that they be issued a waiver that would allow them to keep their addresses as Highway 73 and that they would install signage for the address numbers at the turnoff from the Highway and at each of the forks, corners, and driveways in the enclave of properties. The district board members each offered comments as did EMS Chief Montesi. Director Anderson concluded that Mr. Evans should submit a letter to the district detailing specifically what he is proposing to do in lieu of the counties requirements.

APPROVAL OF MINUTES:

- December 11, 2018 EFPD Regular Meeting Minutes: Director Mosby made a motion to approve the minutes as presented; seconded by Director Gregory; motion carried.

PRESENTATIONS:

- November 2018 Financial Report: Chief Weege presented the November report noting that EMS billing is trending higher than expected. Investment changes that were made have proven to be beneficial with a much better return. Wildland income continues to increase each year. The state \$80,000 pension match to the FPPA was approved. Under strategic capital we moved the microwave equipment replacement to 2019. We did close on the Robert Smith property and that will be in the next report. Director deDisse noted that people he has spoken with think our plans to relocate station one are a good thing. Director Christensen made a motion to approve the November 2018 Financial Report; seconded by Director Mosby; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Office realignments have taken place with Dave and Annie relocated to the first floor.
- We closed on the property at 5111 Hwy. 73. We will close on the 5071 Hwy. 73 property Jan. 16. Interviewing property management companies.
- Evergreen Meadows property restriction has been removed.
- Donated property next to Station 1 has been completed.
- Denver Mountain Parks and JeffCo Open Space met with Chief and Director Gregory and they are eager to assist us with getting it established where we can use the land between the two parcels. We anticipate being able to get a 100 year lease that would allow us to build across the property. They were not interested in a land swap.

Fire Operations:

- Probes have started responding to fire calls. EMR training has begun. Appreciate their response on the structure fire Monday morning.
- Great response on structure fires and general alarms in Dec.
- SOG updates still in process.
- Scott Gill will lead a committee to further discuss call minimums, training requirements, and other initiatives for updating the objectives, bylaw or SOG needed to accomplish these changes.

Fire Prevention:

- Prevention:
 - Welcome Rachel Rush as the new full time inspector
 - Both part time inspectors will return for 2019
 - Implemented a permit card for EFPD projects
 - Received a new multi-gas meter
- Wildland
 - Grant funded GIS coordinator from CO Forest Service set to begin in late January
 - Service agreement with the Nature Conservancy being completed
 - Application presentation to Upper South Platte Partnership coming up Jan. 15th
 - RFP for document for CWPP update ready to distribute
 - Air Curtain Burner in operation with state approval.

Emergency Medical Services:

- CPR 623 students in 2018.
- STEMI – hats off to the system
- Part timers almost finished with 3rd rides.
- Community Paramedic Update – Congratulations John Lock on completing his IBSC Certification.
- Two cadets will participate in the EMR part of academy.
- EMS staff SOGs have been reviewed and updated.
- Christmas with EFR – thank you to the volunteers and donations to the event. Awesome event saw 68 children to help with the holiday. Thanks Walmart for your grant support and bike donations. Thank you to Dave and Janet Anderson for taking on this program and keeping it going.
- 4th Quarter 44% of OT shifts covered by part time staff

Maintenance Division:

- New/replacement gas detectors are arriving to enable an accurate analysis of the environment for first responders.
- Radio interface issues remain outstanding on the new Tender. The wireless headset system has had some issues but is hopefully resolved now. Should put the truck in service soon.
- HVAC system needs to be redesigned and then put out for quotes. The system has been repaired and is functioning at present.

Strategic Planning Implementation: (Quarterly) No Report

Jeffcom Update:

- Jeffcom 2019 budget approved by the Board of Directors
- A Deputy Executive Director position and 2nd CAD support position will be filled soon
- 102 Dispatchers now employed with several in training
- Meetings on operations continue each month

- CQI meetings are held monthly to review about 120 random EMS calls at various levels of critical response with the Medical Directors for Lutheran and St. A's and with the EMS chiefs.

DECEMBER BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Audit & Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

BOARD COMMITTEE REPORTS:

Audit and Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director deDisse

Turnouts Auxiliary Committee: Director Gregory and Director deDisse

Property Committee: Director Gregory and Director deDisse

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Resolution 2019-0001: Designating Posting Locations for Legal Notices. Director Christensen made a motion to approve Resolution 2019-0001; seconded by Director Gregory; motion carried.
- 2019 EFPD Meeting Schedule – the board acknowledged receipt of the meeting schedule and accepted it as presented.
- 2019 Team Member Handbook – the Board acknowledged receipt of the updated handbook and accepted it as presented. Mr. Montesi expressed the appreciation put forth by Tony Shepperdson during the 401a meeting today on behalf of the staff that the district has extended health insurance coverage for family members in the benefit package.
- 401a Forfeitures for 2018 – Director deDisse requested that the EFPD Board table their request for the 2018 forfeiture funds to be applied to the 2019 expenses until the 401a Pension Board has completed their research into whether a change in pension providers will require increased expenses for exit or surrender fees from John Hancock. The Board members agreed to table the request until their February meeting.

BOARD MEMBER COMMENTS:

Director deDisse: 2018 was a great year. The admin staff, the volunteers, it's been a great year.

Director Anderson: Sorry you hurt yourself Jeff, we wish you well.

Director Mosby: Congratulations EMS on 600+ CPR numbers this year and keep up the good work. Keep doing what you're doing with the STEMI's. For an outlying rural area to have such outstanding cardiac care is amazing. Welcome aboard Rachel. To my colleagues, I understand phones have been blowing up from Judd Evans and his desire to keep his address the same. He has put in hours and hours of work to do his due diligence so hats off to him.

Director Christensen: The things noted today STEMI, John Lock's accomplishment are all part of the regular good news and he is in awe of this department.

Director Gregory: Also thank you Dave for taking over the Christmas with EFR. It was a great day and what Christmas is about to him so he really enjoyed helping. He does want to continue hearing about the STEMI's, great job, keep them coming. Welcome Rachel on board. Thank you Mike, Cindy, and Carol for all of the work on the handbook.

Director Anderson: Rachel we met the other day, thank you for being here. It's tough going last. Happy health new year to everybody from the citizens to everyone in this organization. Thank you all for last year and another great year.

EXECUTIVE SESSION: Director Mosby made a motion to enter executive session under section 24-6-402(4)(a) of the Colorado Revised Statutes, for the purpose of discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest involving vacant land owned by the district. The Board entered Executive Session at 7:25 pm.

Director Christensen made a motion to return to public session; seconded by Director Mosby; motion carried. The board returned to public session at 7:45 pm.

MEETING ADJOURNED: Director Gregory made a motion to adjourn the meeting; Director Mosby seconded; motion carried. The meeting adjourned at 7:46 pm.

NEXT MEETING DATES:

Regular District Board Meeting on Tuesday, February 12, 2019 at 5:30 pm in Classroom A & B

Respectively Submitted,

Carol Hucker

Recording Secretary