



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT FEBRUARY 12, 2019

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on February 12, 2019 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Anderson called the meeting to order at 5:29 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: John Anderson, Mike Gregory, Jim Mosby, and Jeff deDisse .

DIRECTORS EXCUSED: Dave Christensen

ALSO IN ATTENDANCE: Connell O'Brien, Kevin Evens, Dave Montesi, James King, Brendan Campbell, Tony Shepperdson, Mike Amdur, Eric Herber, Ed Mills, Jeff Ashford, Bill Cronk, Bill Atkins, Linda Glesne, Mike Weege, and Carol Hucker.

APPROVAL OF AGENDA: Director Anderson requested to remove the executive session from the agenda. Director deDisse made a motion to approve the agenda as amended; seconded by Director Mosby; motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- January 8, 2019 EFPD Regular Meeting Minutes: Director Gregory made a motion to approve the minutes as presented; seconded by Director Mosby; motion carried.

PRESENTATIONS:

- December 2018 Financial Report: Brendan Campbell of Pinnacle Consulting presented the year-end financial report. This is not audited. The audit report will be presented in June. On page 3 of the report, the general fund is where most activity occurs. The adopted 2018 budget revenue was \$8,462,850. The actual revenue was \$8,457,872. Given the clerical error in the Jeffco Assessment for 2018 in the amount of \$665,603 this is actually a very good actual revenue number thanks to several other revenue items that came in over budget. Ownership tax was \$186,098 higher than anticipated. Ambulance billing revenue was \$298,764 over budget. Investment income was \$90,710 higher than budgeted due to some changes that were made in the investments early in the year. Wildland Income was \$31,716 higher than expected. These additional monies almost offset the loss of the Jeffco error. From an expense standpoint \$8,462,850 was budgeted and actual expenditures were \$6,065,181. That places the district \$2,397,669 under budget for the year. This was mostly due to the expenses that were budgeted for Station 1 replacement land purchases in 2018 that were pushed back to become 2019 expenses. This is artificial since these expenses will be made in the 2019 budget under an amendment. Personnel expenses were 3.18% under budget. Other operating expenses were 15.8% under budget for the year. The Station 1 Reserve was able to be increased by \$2,300,000 which is very positive for the planning of Station 1 replacement. Debt Service (page 4) is shown as under budget due to the fact that this was calculated on the Jeffco Assessment. With the correction in revenue this made the debt service off. We hold a contingency fund for this which still leaves us borrowing \$15,000 from the general fund to make debt service. The mill levy was adjusted to recover this. The EMS report on page 7 has been cleaned up to reflect the change in reporting after outsourcing the billing. What is shown on pages 7 and 8 is a summary by category. The graph on page 8 shows EMS Services invoiced and this is a cumulative amount of all types of EMS billing. We are seeing an increase in invoicing and that write-offs are staying fairly flat. The board was asked if they want to see the new or old format of EMS graphs quarterly. They will let Brendan know prior to the next EMS quarterly report. Director deDisse made a motion to approve the December 2018 Financial Report; seconded by Director Gregory; motion carried.

- Linda Glesne – Collins Cockrel & Cole – Legal Update: (See attached summary of pending legislation in 2019). Numerous bills presented regarding wildland fire. HB19-1006 proposes a new statewide grant program that would allow for homeowners, associations or CWPIP groups to apply for matching grant funds for mitigation programs. It has not been estimated how much the total program would be funded for starting in 2020. Additionally there is discussion for further study by the Colorado Fire Service to integrate training statewide through SB19-040. SB19-037 addresses the lack of mitigation on state and federal lands and the defensible space to adjacent property owners. This is interesting to see what happens with this bill. In previous years there has been legislation regarding the heart and cancer trust. There is a bill proposed that addresses benefits for first responders injured in the line of duty including life time admission to state parks and a hunting fishing license, also a tax work off benefit. SB19-052 would expand the scope of EMTs to be able to work under medical direction in a hospital or healthcare setting. HB19-1047 does not apply to special districts for collection of sales tax, this would only apply to municipalities. HB19-1108 relates to nonresident electors being able to vote in your election if they are out of state and can't vote in general elections. There are some fire districts in the southern areas of the state that have large populations that have second home tax payers. This is unknown if it will be successful, but appears it would only apply to districts with 1000 or fewer electors. HB19-1087 requires online publication of public meeting notices. EFPD is already doing this for transparency. HB19-1140 is an interesting bill that essentially says you can't sue someone about their beliefs regarding marriage or gender identification. This would also prohibit the state or government from reacting to civil rights vs. free speech. SB19-085 is expected to pass and would require employers to notify employees of advancement opportunities and prohibit salary history from being the basis for new salary in hiring. There are rumors regarding placing Gallagher on a statewide ballot to try to fix the cross between TABOR and Gallagher but nothing has been drafted yet. This will require a state vote as it is a constitutional amendment. A proposal for school district funding regarding Gallagher with funds from GOCO is being mentioned. Special district elections in 2020 will be for 3 year terms in order to transition these elections to be in odd years so they are not on the same cycle as presidential elections in the even years.

DIVISION REPORTS:

Administration / HR / IT:

- We closed on the 5071 Hwy. 73 property Jan. 26. Evergreen Commercial Group selected as property managers.
- Denver Mountain Parks asked that we wait until after May to continue discussions on their piece of property.
- CEBT Dividend for 2018 - \$7,959.00

Fire Operations:

- Fire Ops annual elections, Deputy Chief Evens was reelected along with board members Pres. O'Brien, Sec. McLaughlin, Tres. Grotke. And new VP Gill.
- New Officer slate was approved by membership
- FF questionnaires have been turned in, lots of good feedback received
- Probes half way through EMR, and have started doing their ride along with the medics.
- Good turnout for rescue and company trainings
- 2 structure fires in Jan were well covered with apparatus and personal.
- Ice Rescue training were held with 6 newly certified.
- Thank you Honor Guard for the great job at the Bob Seger memorial service.

Fire Prevention:

- Rachel – Base training completed and out inspecting as of today.
- Inspections – Kittredge complete with one seasonal exception; Foothills and Genesee are in the works; approximately 1/3 of Evergreen has been pre-planned through inspections.
- Electronic Plan Reviews – all submittals are now digital; tracking document is being finalized.

- Moving to I-pad for field work.
- Preplanning for local businesses is being added to First Due software. There are options to build in for the first responders what to expect which will be a pop up in dispatch CAD. Will build out wildland preplans and evac routes also.

Emergency Medical Services:

- STEMI – Quatro, Terry, Pyburn, and Chief Weege – Huge language barrier, nice work.
- EPAD Golf Tournament June 3rd
- CP – State site visit went well, anticipate receiving our state license in March as the 3rd in the agency to receive this.
- Dave, Jillian, and Ed Mills attended a 4 day training in Peer Counseling. They will develop an SOG and will coordinate a mountain area group to assist with a faster response on critical incident debriefs. This will allow 24/7 availability of assistance.
- Tony is working with Genesee Fire to develop a large scale MCI event training in the fall. Monthly meetings are being held for training. Jeffcom is participating as is Golden Fire along with many other agencies that have not previously attended one of our district MCI trainings.

Maintenance Division:

- The Tender went to the Kenworth dealer for resolution of several warranty issues.
- The gutter heating systems are working correctly allowing drainage in all temperatures.
- Outfitting has begun on the wildland F-150.

Strategic Planning Implementation: (Quarterly) No Report

Jeffcom Update:

- 102 dispatchers on the floor now (118 is optimal)
- A Deputy Executive Director has been hired; a second CAD Administrator has been posted.
- 4 Jeffcom dispatchers participated in the MCI training at Genesee.
- Cindy Haigler will teach a Crucial Conversations class for Jeffcom managers and supervisors. EFR will participate in the class. There are two dates scheduled.

FEBRUARY BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Audit & Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

BOARD COMMITTEE REPORTS:

Audit and Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director deDisse

Turnouts Auxiliary Committee: Director Gregory and Director deDisse

Property Committee: Director Gregory and Director deDisse

UNFINISHED BUSINESS:

- 401a Pension Forfeiture – (\$15,984.03) It has been determined that there will be no fees associated with transferring pension dollars to a different firm if the RFP results in the identification of a more attractive program than John Hancock. Director deDisse made a motion to apply the 2018 Forfeiture funds in the amount of \$5,984.03 to the 2019 employer expenses for the plan. Seconded by Director Gregory; motion carried.

NEW BUSINESS:

- Spending Authorization 2019-001: AED’s for employee vehicles - \$13,074.50. Director Mosby made a motion to approve Spending Authorization 2019-001; seconded by Director deDisse; motion carried.

BOARD MEMBER COMMENTS:

Director Gregory: Congratulations on the STEMI, 77 minutes is a wow, don’t know how you do that. Belated happy birthday to Jeff deDisse. Congratulations to the new EVFD board members and officers on the election. Nice to see so many volunteers here this evening.

Director Mosby: Ditto what Mike said and also congratulations to the budget committee and Chief Weege for putting a budget together that came out so close to actual. It takes a lot of work to do that. He appreciates the effort that it takes.

Director deDisse: He wants to share that after 9/11 it was decided that the department should have a chaplain. Bob Seger served 20 years on the department. The honor guard did a great job, past board members spoke about Bob's contribution to the department and the community. Marty Lake conducted the service. Having him and the help he brings the department on a daily basis in addition to these types of situations should never go unrecognized.

Director Anderson: Thank all in attendance. Everyone is working hard, EMS STEMI's, structure fires, admin, district board thank you all for your time and effort.

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; Director Mosby seconded; motion carried. The meeting adjourned at 6:50 pm.

NEXT MEETING DATES:

Volunteer Pension Board Meeting on Tuesday, March 12, 2019 at 5:00 pm in Classroom A & B

Regular District Board Meeting on Tuesday, March 12, 2019 at 5:30 pm in Classroom A & B

Respectively Submitted,
Carol Hucker
Recording Secretary