



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT AUGUST 14, 2018

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on August 14, 2018 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Anderson called the meeting to order at 5:31 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: John Anderson, Dave Christensen, Mike Gregory, Jeff deDisse was in attendance by telephone.

DIRECTORS EXCUSED: Jim Mosby

ALSO IN ATTENDANCE: Sal Christ, Stacey Martin, Kevin Evens, Dave Montesi, Brendan Campbell, Greg Grotke, Chief Mike Weege and Carol Hucker.

APPROVAL OF AGENDA: Director Christensen made a motion to approve the agenda; seconded by Director Gregory; motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

- July 10, 2018 EFPD Regular Meeting Minutes: Director Christensen made a motion to approve the minutes as presented; seconded by Director Gregory; motion carried.
- July 16, 2018 Special Board Meeting Minutes: Director Gregory made a motion to approve the minutes as presented; seconded by Director Christensen; motion carried

PRESENTATIONS:

- June 2018 Quarterly Financial Report: Brendan Campbell reported on the highlights of this period, but that in general the district expenses and revenue are relatively consistent. Property taxes by this time have usually been collected to 95% but this year it is about \$900,000 less than normal and he has queried Jefferson County to see when this revenue can be expected. Other items of note on the variances are operations income is less than budgeted but we know there are a lot of wild fires deployments still out to be paid. Investment income is performing better than budgeted. First quarter EMS with Quick Med Claims the graphs are everywhere and the reason was identified as a reporting issue between the old and new system of treating payments. The old system distinguished between types of payments. Under the new system it lumps all insurance related payments together whether insurance, or copay, etc. We will be looking for ways to modify the graphs to reflect this more effectively. Director Anderson asked if the new system is collecting better than the old system. Brendan says that year to date collections are better. There are now three funds on the financial statement, the general fund, the debt service fund, and the new capital fund. The capital fund is to reflect the agreement with JCMARS that Evergreen will collect the funds to maintain the radio equipment from the entities involved. This will be included in the packet moving forward. The 2017 Financial Audit was filed with the state and accepted. Director Christensen asked when a response would be available from the county regarding the taxes. Brendan will notify the Chief when he has an answer. Property tax protests are generally resolved before the certification is sent. Director deDisse made a motion to accept and place on file the June 2018 Financial Report; seconded by Director Gregory; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- New part time Accounting Clerk/ Admin Assistant Jennifer Eliassen has been hired.
- Jim King will be starting October 1 as our new Fire Marshal.
- Fire Inspector posting will take place in late August so Division Chief King can participate in the hiring process.
- Reviewing health benefit offerings with CEBT to select our plans for 2019 incorporating our new benefits policy or an equivalent.

- Paul Amundson is deployed as a Division Supervisor on an Idaho Fire with a Type 2 management team.
- Health and Safety Day is August 25. Please sign up to assist if you are available that day.
- The Big Chili Cook-Off is Sept. 8.
- Leadership Evergreen Wildfire Awareness signs are complete

Fire Operations:

- Academy – 14 new probes
- Firefighters Mike Amdur and Dan Guajardo have been deployed to California fires. Harrison Leahy has spent the summer as a Hot Shot with an Alaska team. Well done!!
- The new water tender will be completed in August and will be driven to Colorado. The graphics will be completed locally. The 1974 Kenworth tender will be sold.
- Brush fire on August 11th – grass fire grew to ¾ acre quickly with 3 homes threatened. South aspect very dry with a lot of houses. Great stop by the firefighters and several hours of mop up. Accidental but cited with 4th degree arson misdemeanor and a fine.

Fire Prevention:

- Emergency Reporting build out
- Thank you Roger Parker and Randy Rudloff for your efforts in the EFPD on inspections and populating Emergency Reporting.
- We are evaluating other software to connect to Emergency Reporting, including a Life-Safety/Pre-Plan software.

Emergency Medical Services:

- JeffCo Sheriff's Office relationship is very positive and cooperative.
- Part time applications with 11 to be interviewed in September. Hoping for 4-5 hires.
- A spouse of a previous cardiac save spoke to Dave recently with praise and appreciation for the responders. She passed along their thanks and gratitude at the one year anniversary.
- CPR #s 311 (last class ovation!) John Lock does a ton of work for CPR and doesn't get recognized as much as he should for all of his effort.
- Ecacres has received 75 referrals to date, 32 people have been served. Good reviews from those seen. We have begun getting calls from St. A's asking for follow up call on discharged patients.

Maintenance Division:

- An estimate for the purchase and installation of a high pressure, hot water system in the maintenance facility was completed and a contract is pending.
- Lingering oil pressure concerns remain for a Wildland vehicle suggests that the brand of engine oil contributed extensively to this problem. Following this incident, a new supplier and brand have been sourced.
- Grainger recommended aligning our existing government account with one they offer to provide more value to EFR. The transition has been seamless with the added benefit of online pricing for the account. Ambulance 6699 reportedly was low on power. Diagnosis revealed leaking valves on the roadside head. The head was removed and 3 exhaust valves had been compromised, burned through. A refurbished factory head replaced the failed one.

Strategic Planning Implementation: (Quarterly) No Report

Jeffcom Update:

- Training continues for Jeffcom dispatchers learning the mountain dispatch practices.
- Thank you Stacey Ballinger for your dedication and support of the mountain dispatching.
- Josh did a great job handling a lot of radio traffic surrounding the recent wildfire.
- Hiring continues for dispatchers and call takers but competition is high as many agencies not only in Colorado but in the nation are short dispatchers.

AUGUST BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Audit & Budget Committee	Feb-16	TBD	Update quarterly with report by Pinnacle
Overtime Report	May-16	TBD	Update quarterly

BOARD COMMITTEE REPORTS:

Audit and Budget Committee: Director deDisse and Director Gregory

Personnel Committee: Director Anderson and Director Mosby

401a Pension Board: Director deDisse

Turnouts Auxiliary Committee: Director Gregory and Director deDisse

Property Committee: Director Gregory and Director deDisse

UNFINISHED BUSINESS:

- Election – Ballot Question: Chief Weege announced that Collins Cockrel & Cole that their office will handle 35-40 ballot questions in November in reference to the Gallagher Amendment. Some agencies are seeking a mill increase, others are asking for an adjustment to their mill to make up for revenue lost in the last assessment year and prepare for the projected loss if the assessment drops in 2019 to 6.11% as anticipated. Chief Weege proposed a \$0 increase in the mill but would ask for a mill adjustment based on assessed valuation to offset revenue loss from the Gallagher Amendment. Director Christensen made a motion to accept the ballot language that was proposed; Director Gregory seconded; motion carried.

NEW BUSINESS:

- SDA Manual and revisions: Carol Hucker provided the board members a copy of the new manual and recommended that Chapter 3, Section B and Chapter 5, Section E be reviewed. The election cycle will be changed to in 2020 and 2022 to three year terms for one election only in order to change the elections to odd years.
- Station 1 land purchase: Chief Weege reported that a piece of land has become available that could be utilized to relocate Station 1. This property has been on our radar, we have contacted a realtor to investigate the possibility. Road and Bridge has been evaluating widening the road by the existing Station 1 and this will impact the size of the apron along with traffic. We will continue to research the potential of this piece of property.
- Spending Authorization 2018-005: Royce Industries Hot Water Pressure Washer - \$11,089.97: This purchase will replace a small 25 year old piece of equipment allowing fleet to clean vehicles more quickly and efficiently prior to performing service. Director Christensen made a motion to approve Spending Authorization 2018-005; seconded by Director Gregory; Director Gregory asked if a lease could be done, Chief Weege responded that the life expectancy and warranty make a purchase the best option; motion carried.

BOARD MEMBER COMMENTS:

Director deDisse: Thank you for the wildland stop, for the paramedic staff. Appreciate everybody.

Director Christensen: While working on a broadband issue in his neighborhood a resident told him that we have the best volunteer department in the world. A fan and supporter.

Director Gregory: Thank you John Lock for your work with CPR classes. It's a privilege to serve this board. Proverbs 2:2 important to keep your ears open and apply to your understanding.

Director Anderson: Also shout out to John Lock and Dave. The survival rates in this community show this is a safer community because of their efforts.

EXECUTIVE SESSION:

- Director Christensen made a motion to enter executive session under Colorado Revised Statute 24-6-402(4)(a) for the purpose of discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest involving vacant land owned by the district. Seconded by Director Gregory; motion carried. Entered executive session at 6:46 pm. Director deDisse made a motion to return to public session; seconded by Director Gregory; motion carried. Returned to public session at 7:20 pm

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; Director Gregory seconded; motion carried. The meeting adjourned at 7:21 pm.

NEXT MEETING DATES:

Volunteer Pension Board Meeting on Tuesday, September 11, 2018 at 5:00 pm in Classroom A & B

Regular District Board Meeting on Tuesday, September 11, 2018 at 5:30 pm in Classroom A & B

Respectively Submitted,
Carol Hucker
Recording Secretary