



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT MARCH 8, 2016

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on March 8, 2016 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Kling called the meeting to order at 5:34 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: George Kling, David Christensen, Mike Gregory, John Anderson. Jeff deDisse attended the meeting via conference call.

ALSO IN ATTENDANCE: Joe Stein, Connell O'Brien, Jeff Ashford, John Putt, Bill Cronk, Mason Duncan, Frank Dearborn, Doug Saba, Nate Walowitz, Scott Gill, Danae Early, Jenny Jesmer, Wayne Hazeldine, Dave Godaire, Kevin Gilbert, Jodi Walzer, Mike Weege, and Carol Hucker.

APPROVAL OF AGENDA: Accepted as presented.

PUBLIC COMMENT: Kyle Vaughn Deputy Chief of Operations for Foothills Fire expressed the position for Foothills regarding the proposed JeffCom 911 Regional Consolidation that we didn't need to fix what isn't broken. Foothills is pleased with the customer service they receive and the response times for issues. There is a cultural difference between volunteer and career departments. For example there is a lot of traffic that occurs after the initial tone and their experience with Jefferson County dispatch where the dispatchers got in the habit of ignoring the traffic and as a result missing some requests for additional assistance. A specific example was a firefighter after the Blue Bell fire where a firefighter called dispatch for 7 minutes before he could get a radio response to tone an incident. Another example was a combative patient that took 4 minutes to get the dispatcher to respond. Those issues have not been a problem with EFR. The dispatchers spend time learning the district and understand the difficulties the firefighters may face. In another example a fire was dispatched and then the next 3 hours were spent toning deputies out because their dispatch sent them down the wrong road. There is concern that with a consolidated center there won't be the understanding or knowledge of the special road and response information the volunteers need to be able to respond effectively. The consolidation road would be hard to back out of once we go down it and he requested the board give consideration to these concerns in their decision. Director Christensen requested clarification of what car to car traffic being missed meant. Mr. Vaughn explained that right after the tone there is traffic between the firefighters trying to get coordinated and that the JeffCo dispatchers were not listening to the traffic and then missing critical requests and information being made in the midst of the car to car traffic. Director Anderson expressed that he hoped this prompted a complaint to the dispatch center for QA. Mr. Vaughn clarified that this has not happened with Evergreen, when it happened with Jefferson County they were told the way to fix it was to reduce their radio traffic and that there was too much information being transmitted that the dispatcher wasn't able to determine what was and was not important. Director Anderson noted that this was different than with a dispatcher who was focused on just fire/ems and someone who is trained and regularly dispatching just these calls. Director Kling told Mr. Vaughn that as a board they can't comment specifically on the topic as they have not voted on it and asked if there was anything specific that he was looking for in a response from this board. Mr. Vaughn said he was just asking that the board take into account that the decision affects more than just EFR. Director Christensen commented on the dispatcher knowledge of the local territory and the fact that ours have gone from knowing our 120 square miles to the 600 square miles we are dispatching for, in particular relative to the repeated road names.

APPROVAL OF MINUTES:

- February 9, 2016 Regular Meeting Minutes: Director Anderson made a motion to accept the minutes with the amendment under Board Member Comments that it should read DPD Tony Lopez and Deputy Gear of Mesa County; Director Christensen seconded; motion carried.

- February 23, 2016 Special Meeting Minutes: Accepted as presented.

PRESENTATIONS:

- January 2016 Financial Report: Chief Weege noted that the graphs are still absent due to a program glitch. He pointed out that the shared maintenance contract with Clear Creek and Gilpin Counties and Black Hawk shows up as a large payment in the communications report. Director Kling noted that the YTD graph is incorrect in the admin actual. Carol will fix this and reissue the graph for January. The annual audit has been scheduled for the week of March 28 through April 1 with the same auditors as last year. We will want to appoint the audit committee for review before it goes to the board for approval in July. The preliminary audit is done by mid June and we will add this to board topics for future meetings. Director Christensen made a motion to accept and place on file the January 2016 Financial Report; Director Gregory seconded; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Welcome Barb Dreyer to the EFR family.
- The passing of Clear Creek County Commissioner Mr. Tom Hayden. Celebration of Life March 12, 1:30 at the saw mill site
- Election in May, three candidates: Mr. Dave Christensen, Dr. James Mosby, Mr. Brian Gamboa. The election calendar is on the EFR Google calendar for the Board. A candidate's night has been scheduled for April 20th at 7:00 pm. The board members should notify Carol if they plan to attend so we can post it as a special meeting.
- The election polling places will be combined with the Evergreen Park and Rec District at the Buchanan Park and Wulf Rec Centers.

Communications:

- Applying for the balance of the NCR grant funding for the dispatch channel and interoperability channel. This is the 2nd part of this grant and if approved we hope to be completed this summer.
- Welcome Stacey Ballinger to the full time team and congratulations on completing training.
- Call review of the Brook Forest Structure Fire and the 1-70 multi-patient accident. Thank you John for coordinating these as a more formal process and including the other agencies.
- Back up tones at JeffCo Sheriff's Office have been installed and are working.

Fire Operations:

- Recent structure fire
- 1/3 of members have completed the pack test so far this year
- Applications for next academy being accepted until June 1st.
- 6 members are going to controlled burn training at the Rocky Mountain Arsenal on March 9.

Fire Prevention:

- Wildland Fire Forum April 28th at 6:00 pm – Mitigation and CWPIP
- 40,000 sq ft 3 story office structure in preliminary planning for east of Wendy's.
- Three commercial properties are looking at rezoning from commercial to a combination of commercial and residential.

Emergency Medical Services:

- Waiting to hear back from State Grants for cots
- RETAC Grant was turned down
- Colorado is not currently on Medicare's radar for ambulance billing audits
- Mid-April holding a 2 day conference in Washington talking about Healthcare Economics for EMS, Payment reform, explaining how they'll measure "Value" and "Quality of Care" and what the next 5 years will look like for EMS
- About to eclipse 3,000 people for FREE CPR (since March 2014)
- Doing some great things in the community (Jodi, Dave and John, Tony)
- May 19th EMS WEEK Health and Wellness Day (Children's Hospital Blood Drive 9:30 – 1:30)
- St A's "one of the best EMS service's for recognizing STEMI and Stroke alert patients".

Maintenance Division:

- Fuel injection system on Medic 9522 failure of high pressure oil pump caused contamination of the entire fuel system and was replaced at \$2,500 parts and 40 hours labor.

- Medic 6699 failed on return from a call with a low cylinder pressure issue that was under warranty. Returned to service.
- Bear Mountain Cistern RFQ has been brought back for engineering design and will be reissued.
- RFQ for a survey of the station 1 property was released
- RFQ for demolition of the cabins on the Troutdale property.
- Valve failure at the Squaw Pass cistern resulting in modifications to the existing pipes for more current valves.
- February Contract Maintenance: 41.5 hours of labor performed; 55.25 hours collected

Safety / Community Education:

- EMERGE meeting and the impact of Tom Hayden
- MMAR meeting wild fire presentation
- Home Depot donations and support
- ESPIOC within the fire service – Park County shooting

Strategic Planning Implementation:

- EMS Implementation – Bob was called away and will present this at the next board meeting

Regionalization Update:

- RFP distributed for facility evaluation and an architecture firm has been chosen
- Back up site evaluation to be completed within a week. JCSO for LE and MetCom for Fire being considered.
- Governance Board is working with their Fire Boards, City Councils and County Commissioners to sign the IGA by May 1.
- TriTech was chosen as the CAD to be used by LE and Fire.
- We will schedule a meeting with the other fire department chiefs and boards that we dispatch to discuss the IGA.
- Directors deDisse and Christensen will attend the EVFD meeting on March 28th to answer questions and hear comments about this proposal.

MARCH BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Energy Audit	April-14	May-16	Update on-going project
Revise Chiefs Review Process	Jun-15	Mar-16	
Budget Committee	Feb-16	Apr-16	To meet quarterly for review of Financial report and provide update to board

BOARD COMMITTEE REPORTS:

Budget Committee: Director DeDisse and Director Christensen

Personnel Committee: Director Kling and Director Anderson – schedule a meeting in the next 2 weeks.

401a Pension Board: Director Gregory and Director Christensen

Construction Committee: Director Gregory and Director deDisse

911 Regionalization IGA Committee Review: Director Kling and Director Anderson

UNFINISHED BUSINESS:

- Letter of Intent - Solar and energy efficiency proposal: We have already done the RFP and won't need to reissue. By going with a financed package we will be eventually able to buy the system out and then see the benefits of reduced energy expenses. Linda Glesne of Collins Cockrel Cole is fine with signing the LOI as long as it is updated for a few names before the Board signs. For the efficiencies we may not need an RFP for the smaller things like bulbs or building sealing but will need multiple quotes for the larger pieces like changing out the HVAC system on the admin building if this is determined to be important.

NEW BUSINESS:

- Financial Health: Chief Weege has interviewed two PR firms and will decide within the week which one to choose. Each has a very different approach to getting the message out about the need for a mill levy increase. He will present this at the next meeting under unfinished business.
- Spending Authorization 2016-001: Tile installation at Station 2 EMS kitchen, \$6,246.03; this will be a new floor placed over the existing epoxy floor. Director Christensen made a motion to approve; Director Anderson seconded; motion carried.
- Spending Authorization 2016-002: Troutdale property demolition and clean up of existing cabins, \$5,500.00; this will be done for safety and to prepare the property to be marketed for sale. Director Kling made a motion to approve; Director deDisse seconded; motion carried.

BOARD MEMBER COMMENTS:

Director Anderson: Everyone has told him that Tom Hayden was a larger than life member of the organization; he expressed his sympathy to the family.

Director Gregory: He echoed Director Anderson and asked that we keep Tom's family in our prayers.

Director Kling: Also echoed those words.

Director Christensen: Ditto. He was a neighbor that called when son was accepted to West Point, he was friendly, engaged, supportive, enthusiastic, excited.

Director deDisse: Tom was a dear friend of this department you will ever meet. To lose him is a great loss. He would like to thank all of the people that were on the call that tried their damndest and did their best.

MEETING ADJOURNED: Director Christensen made a motion to adjourn the meeting; seconded by Director Anderson; motion carried. The meeting adjourned at 6:30 pm.

NEXT MEETING DATES:

401a Pension Board Meeting Tuesday, April 12, 2016 at 5:00 pm in Training Rooms A & B

Regular District Board Meeting Tuesday, April 12, 2016 at 5:30 pm in Training Rooms A & B

Respectively Submitted,
Carol Hucker
Recording Secretary