



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT NOVEMBER 11, 2014

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on November 11, 2014 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Kling called the meeting to order at 7:12 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: George Kling, David Christensen, Mike Gregory, John Anderson, Jeff deDisse.

ALSO IN ATTENDANCE: Joe Stein, Bob Gottsman, Christy McCormick, Connell O'Brien, Bob Walter, Frank Dearborn, Jenny Jesmer, Mike Weege, and Carol Hucker. Tony Shepperdson joined the meeting in progress.

APPROVAL OF AGENDA: Accepted as presented.

APPROVAL OF MINUTES:

- October 14, 2014 Regular Meeting Minutes: Approved as presented.
- October 28, 2014 Special Board Meeting Minutes: Approved as presented.

PUBLIC COMMENT: Bob Gottsman spoke to the board regarding questions. How many years of service for the volunteers are required to collect pension? Response: minimum of 10 years of service (in good standing) for 50% of pension, 20 years of service (in good standing) for 100% of pension and must be 50 years of age to draw if desired. Is the fire district still adding extra funds to the pension each year? Response: the district puts a specified amount in each year and may adjust that based on budgetary position. Are the funds managed by the department? Response: the money is invested in the FPPA in our own account on behalf of the district which is managed in conjunction with other fire pension funds. Is EMS staffed the same as previously and did we change the qualifications for the position so that the expense ratio changed and what is being charged for an ambulance ride? Response: Staffing is the same for number of employees, all staff in the division are paramedics. Collections are made based on insurance payments vs. Medicare and self pay. The average fee and mileage charge is \$1,500. Legally all must be billed the same regardless of residency or insurance. Law dictates that we must settle for the \$339 Medicare/ Medicaid pays and may not pursue additional payment from these unless the patient has supplemental insurance.

PUBLIC HEARING:

- Director deDisse made a motion to enter public hearing for discussion of the 2015 Fee Schedule; seconded by Director Christensen; motion carried.
 - EMS Fees have been reviewed in comparison with other districts. Bob Walter proposes increases while still remaining below the surrounding districts. Included are new charges for motor vehicle response, hike in response, and Hazmat response on scene time. Discussion ensued.
 - The Fire Prevention Fee Schedule is being proposed to increase fees for plan reviews, inspections, etc. based on a comparison of fees at other fire departments prevention divisions. There were no public comments.
 - The Facility Usage Fee is being introduced to offset the expenses of building maintenance and repairs due to the increase in public usage of the classrooms and auditoriums. There were no public comments.

Motion to close the public hearing of the 2015 Fee Schedules by Director deDisse; seconded by Director Christensen; motion carried.

- Director Anderson made a motion to enter public hearing for discussion of the 2015 Budget; seconded by Director Gregory; motion carried. The 3% toward salary was left in the budget to be distributed as bonuses on performance reviews rather than as salary increases. This will mediate the impact on the budget in the 2016 cycle of rising salary costs. Unreserved funds shown on the front are estimated for 2014 at \$4695 and this will be applied to strategic capital fund rather than in the general fund. Operating surplus for 2015 is projected at \$121,260. This does not reflect additional revenue that might be realized due to fee increases as it remains to be seen what that outcome may be. There was no public comment. Motion to close the public hearing by Director Christensen; seconded by Director deDisse; motion carried.

PRESENTATIONS:

- September 2014 Financial Report: Items of note: page 2 operating revenue is tracking as projected within 2%. EMS Billing continues to lag behind projections, Fire Prevention income has exceeded what was projected for 2014. Invoicing to the JCECA for dispatch services will be done for the final quarter closer to the end of the year. Director deDisse made a motion to accept and place on file the September 2014 Financial Report; seconded by Director Christensen; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Dedication ceremony for the siren display went well and was appreciated by the retirees.
- Fire Station 1 resident has moved in and things are going well.
- Human Resources working on insurance renewals for 2015.
- Compensation analysis will be presented to the staff through the month of November.
- Started updating the mutual and auto-aid agreements with the neighboring districts to match the TriTech Computer Aided Dispatch build out.
- Thank you District Board for the Special Meeting on compensation and budget.
- Christmas Party December 6th at Station 2, invitations in your email.

Communications:

- Finalizing the switch to the new computer aided dispatch; working out the bugs as ours is different than others using the same system. Thank you Christy for the extra efforts on our behalf. And thank you dispatchers for making us shining stars in this process.
- Regionalization meetings continue with a job description for the Executive Director, an IGA, and governance discussions continuing.
- Stephen Cronk in training for part time. Amy Bray and Matt Duty completed their training and are on the console. Duty got a structure fire on his first night solo.

Emergency Medical Services:

- Report on Billing Conference attended in Pennsylvania. A lot of discussion there about community education and intervention/ prevention that will affect the structure of health care. Also subscription plans and pay at time of service were discussed.
- Mobile Integrated Healthcare and Affordable Care Act.

Fire Operations:

- Several successful chimney fire saves
- Mutual Aid fire in Foothills with 9000 gallons of water delivered.
- Academy down to 16 students.
- Lt. Kopelove organized a truck and candy station at King Soopers for Halloween. Thanks to the firefighters and EMS staff that participated and Alan for coordinating. This is a great PR event.
- Responded on a wild fire in Clear Creek for a hard to access abandoned campfire that went to 1.5 acres. Sent a brush truck and 5 personnel and 2400 feet of hose to get to the fire.

Fire Prevention:

- Did you change your smoke and CO batteries?
- Wild Game will be opening Nov. 15th with a fundraiser for Evergreen High School

- Bergen Church on Rocky Village Drive scheduled for completion in January
- Old Post Office Annex possibly being sold soon
- Old Burger King sold to Dependable Cleaners with on site cleaning and drop-off.
- Christmas with the Firefighters December 13th.

Maintenance Division:

- A meeting was scheduled with Max Fire 11/4 to discuss the tender project.
- The carpet has been replaced in the living quarters at station 2.
- The water quality concerns have been successfully resolved at station 2.
- The Maltese cross has been returned to maintenance for completion.
- North Fork Fire Rescue joins our community of contract maintenance partners.
- Tanner Schrepel has left to pursue other opportunities. The position will be posted soon.
- Contract Maintenance: 14.25 hours of labor performed; 30.75 hours of labor collected.

Training/Community Education:

- Final school visit for the year was completed Nov. 5th. Visited 2358 children in 14 schools
- Firefighter 1 & 2 academies will finish on December 13th with their exam.
- Fire safety briefings held Oct. 23rd for area realtors, Oct. 30th for Leadership Evergreen.

NOVEMBER BOARD MEETING TOPICS:

Active Topics:	Initiated	Scheduled/ Completed	Recommendations / Actions
Strategic Planning Meeting	Mar-10	Nov-14	Strategic Plan presented to board for review. Will be presented for acceptance at the November meeting.
Energy Audit	April-14	Dec-14	Director Christensen to contact vendor for cost estimate on the recommended LED changes to electrical fixtures.

UNFINISHED BUSINESS:

Director deDisse made a motion to approve all three fee schedules with some comments; seconded by Director Christensen; Discussion: Director deDisse would like to see that the fees being collected are being tracked in accounting and not just deposited in the general fund to be able to better determine the loss or gain in that division. (Note that the revenue for each division is currently shown in the financial report each month). Director Anderson would like to see an adjustment in the EMS Fee Schedule for Hazmat event to be a \$500 for 90 minute increment and not capped. For automobile accidents there should be 90 minute increments at \$500 as well and not capped. Director deDisse amended his motion to accept as presented with the exception of the Hazmat standby and the motor vehicle to be 90 minute increments at \$500, and not capped and that it applies equally regardless of residency. Seconded by Director Christensen, motion carried.

2015 Budget will be presented at the December meeting once final assessment numbers are received with the budget resolution. There will be no discussion on the budget at the December meeting as it is presented for passage of the budget resolution only at that time.

Strategic Plan: Director deDisse made a motion to place on file for record only the Strategic Plan; seconded by Director Christensen; motion carried.

Energy Audit: Director Christensen is narrowing the data and looking for consistency in the quotes to be able to estimate the hard cost of proposed improvements and standardization of high priority locations.

NEW BUSINESS:

Appointment of a board member as the liaison for Emergency Management and Planning: Section 24-33.5-708(6) C.R.S. – Chief Weege will research this further for the requirements and will bring it back to the board in December as unfinished business.

BOARD MEMBER COMMENTS:

Director Christensen: It's a pleasure working with everyone.

Director deDisse: Thank you Bob Gottsman for coming back to share his comments. Thank you everyone for the work on the budget

Director Anderson: Thank you all for working so well with him and hearing him out tonight. Recognize the work Director Christensen has put into the energy audit for us to be good stewards of our facilities, expenses, and environment.

Director Gregory: Thank you to our veterans active and retired. Thank you to all for the hard work on the fee schedule changes and on the proposed budget.

Director Kling: Apologized to Director Christensen for being sassy.

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; seconded by Director Christensen; motion carried. The meeting adjourned at 9:25 pm.

NEXT MEETING DATES:

Regular District Board Meeting December 9, 2014 at 7:00 pm in Training Rooms A & B

Respectively Submitted,
Carol Hucker
Recording Secretary