



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT JULY 14, 2015

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on July 14, 2015 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Kling called the meeting to order at 5:34 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: George Kling, David Christensen, Mike Gregory, and Jeff deDisse.

DIRECTORS EXCUSED: John Anderson

ALSO IN ATTENDANCE: Jay Griggs, Bob Walter, Frank Dearborn, Doug Saba, Bill Cronk, Ed Mills, Scott Gill, Sue Silverthorne, Bob Gottsman, Tony Shepperdson, Dave Montesi, Jim Rae, Mike Weege, and Carol Hucker. Brendan Campbell joined the meeting in progress at 6:00 pm.

APPROVAL OF AGENDA: Director deDisse made a motion to approve the agenda with it amended to move the Audit and Finance Reports to after the Division Report or when Mr. Campbell arrives. Director Christensen seconded the motion; motion carried.

PUBLIC COMMENT: Bob Gottsman asked why an article in the June 17th Canyon Courier reported the board as declining to release the Fire Chiefs salary during his annual review. Director Kling and Chief Weege responded that the board had released and the Canyon Courier had published the salary in the previous month and that after Director Anderson pointed this out they had printed a retraction in their online addition.

APPROVAL OF MINUTES:

- June 19, 2015 Regular Meeting Minutes: approved as presented.
- June 24, 2015 Special Board Meeting Minutes: approved as presented.

PRESENTATIONS:

- Chief Weege introduced Sue Silverthorne of Colorado Emergency Services Association (CESA). Ms. Silverthorne then presented an award to Chief Weege and Doug Saba on behalf of the department. The award was for being one of 6 winners of their 2014 Members of the Year for its achievements in improving safety, tracking, prevention, monthly safety committee meetings. The district will continue to work toward additional improvement in formalizing and documenting worker injury with the goal of obtaining certification by the end of 2015 and gaining an additional 5% discount on its insurance. This is the second year in a row EFR has won this award.
- Firefighter Scott Gill was presented with a certificate of appreciation by Chief Weege and the board of directors for his contributions to the department and specifically on obtaining the new AV system and its installation. Scott was recognized for his time in radio training and other areas of impact.

DIVISION REPORTS:

Administration / HR / IT:

- Station 1 project and County plans for Hwy. 73. We will put together a task force to study plans for the next 10 years.
- Annual picnic is July 25th at Schneider Ranch. Invitations were mailed and emailed.
- July 28 at 1pm the governor has been invited to attend a press conference at Station 2 regarding the Colorado Association of Realtors wildfire mitigation program kick off.
- Chief and Carol attended the SDA workshop June 26th. Notes will be provided in the near future.

Communications:

- Interviews have been completed for Communications Manager, announcement will be soon.
- Four part time employees have been hired and are starting training.
- Thank you Mike Mendelsohn for your years of service
- June calls: 2323 = 619 calls; 3411 = 613 calls; 911 = 222 calls

Fire Operations:

- 14 new members were voted in to the department. The 15th will be voted on in July now that he has passed his hazmat.
- Interviews begin July 15th for the next class. 85 active members at present.
- Possible auto-aid with Foothills and Clear Creek for swift water calls being discussed.

Fire Prevention:

- Health and Safety Day will be Saturday, September 19th. Contact Doug or Frank for your volunteer assignment.
- JeffCo's Community Safety Day will be Aug. 22nd 9-1. We will teach extinguisher training for the 5th year.
- El Ranch Brew Pub first inspection completed.

Emergency Medical Services:

- Atrus – AED register: all AEDs are built out and being entered in CAD so should be active soon.
- January - June 2014 compared to January - June of 2015
 - Department call volume - < 10
 - EMS Call volume - < 60
 - EMS transports ↑ 10 transports
- January – May 2014 compared to January – May 2015
 - EMS Billing ↑ \$140,000 (increase in fee schedule)
 - EMS revenue - < \$30,000
- Director Kling asked about motor vehicle accident fee collection and that we look at the numbers at the end of the year. Chief Weege noted that a lot of the accidents are local residents and therefore exempt. There is a learning curve in getting the information needed for this collected at the site of the accident.

Maintenance Division:

- Evan and Chief will go for final inspection with last changes made and will drive the truck back. After the truck arrives it will get its graphics, etc and then be housed at Station 3. The tender at Station 3 will move to Station 8 and the tender at Station 8 has been sold to North Fork Fire.
- Waterway hose and ladder testing completed for 2015. Aerial ladder test conducted by UL and will be scheduled again in 3 years.
- Contractor selected to reline tank on tender 175 and will begin in August.
- Clear Creek Fire has begun bringing trucks for maintenance.
- A Ford Ambulance turbocharger failed putting it out of service and a second had an issue with a filter and was pulled from service. Continuing to monitor cost per mile and down time for Fords. Dodge still performing reliably.
- Bid for seal coating station 2 parking lots were reviewed and Apex Pavement was selected. Spending authorization sent to board for consideration.
- June Contract Maintenance: 132.5 labor hours performed; 16.5 labor hours collected. To date \$68,729 has been billed in parts and labor.

Training/Community Education:

- To date in 2015 there have been 4,763 hours of training.
- Several firefighters out of state on deployment.
- New procedure with Division of Fire Prevention and Control that eliminates bubble sheets.
- National Fire Academy Classes in Black Hawk in September.

Strategic Planning Implementation:

- Assembling the timeline will be presented during the fourth quarter.

Regionalization Update:

- Judith Weshinsky-Price has accepted the Executive Director position.
- The IGA for the formation of the JeffCom Authority is near completion.
- Jefferson County Emergency Communications Authority (JCECA) covered expenses
 - 2010 = \$121,399
 - 2011 = \$183,761
 - 2012 = \$270,906
 - 2013 = \$243,225
 - 2014 = \$981,842 (TriTech CAD = \$529,837, MCC7500 Consoles = \$294,004)

2015 = \$199,916 (thru May)
 Total over 5 ½ years = \$2,001,049.

Public News / Announcements:

- Procession for Flight For Life Pilot Patrick Mahaney on July 9th.

CONTINUATION OF PRESENTATIONS:

- 2014 Audit – Poysti & Adams: Brendan Campbell and Jim Rae presented the 2014 financial audit for approval. The letter of management will be added to the final audit as it will be filed. Two new GASB pronouncements regarding pensions have been noted for pension fund reporting as this is certified by FPPA to prevent it being reported twice. The state contribution to the volunteer pension fund must also now be reported. GASB requires that you note any liability in your pension fund in your books. Director Kling asked Mr. Rae for his opinion about the difficulties faced by EMS. Mr. Rae expressed that all districts are struggling with EMS collections due to contractual allowances and that there are no revelations on the topic. Director deDisse made a motion to accept and place on file the 2014 Audit; seconded by Director Gregory; motion carried. Mr. Campbell and Mr. Rae will now file the audit with the state.
- May 2015 Financial Report: Brendan Campbell presented the May 2015 report for approval. Nothing significant to note at this time. Director deDisse made a motion to accept and place on file the May 2015 Financial Report; seconded by Director Christensen; motion carried.

JULY BOARD MEETING TOPICS:

Topic	Initiated	Scheduled/ Completed	Recommendations / Actions
Energy Audit	April-14	Aug-15	Update on-going project
Revise Chiefs Review Process	Jun-15	Mar-16	
Budget Committee	Feb-15	TBD	Update quarterly with Financial report from Pinnacle

UNFINISHED BUSINESS:

- Benefits analysis and handbook correction – the previously presented benefits recommendation contained a math error. The change to benefits recommends an increase in rollover for one years of service group and a decrease in vacation sell back for all section in the 17+ years of service to one week. Director Christensen made a motion to accept the correction as presented; seconded by Director Gregory; motion carried. The handbook will be revised to include these changes.
- Intergovernmental Agreement Establishing VHF Regional Maintenance Program – has been completed and is presented for approval. This IGA will cost share the maintenance for the VHF system that is shared by Black Hawk, Gilpin County, Clear Creek County, and EFR. Director deDisse made a motion to enter in to the Intergovernmental Agreement as presented; seconded by Director Gregory; motion carried.
- Proposal for an RFP for Solar Installation – The board directed Chief Weege to proceed with the preparation of a request for proposal for a solar installation at the Station 2 campus and outlying stations and return it to the Board for consideration prior to posting for bids.

NEW BUSINESS:

- Spending Authorization 2015-0003: Seal Coat, & Stripe Parking Lot at Station 2 campus, \$7,038.50 – Director Christensen made a motion to approve Spending Authorization 2015-0003; seconded by Director Gregory; discussion re the matching bid statement on one of the companies quotes. Chief Weege noted that the overage in this account will be absorbed by another maintenance account; motion carried.

BOARD MEMBER COMMENTS:

Director Christensen: Thanked Ms. Silverthorne for coming and complimented the excellent work.

Director deDisse: Always nice to get the audit done and be able to know that we are still financially able to provide services and employment.

Director Gregory: Doug and Mike work toward the award tonight and the discount obtained show that a tight ship is being run. Thank you.

Director Kling: Holistically he thinks we are getting awards and letters from all divisions and the whole organization is stellar.

Bob Walter invited the board to attend the next Life Saver Award on July 22 for Richard Traynor at 10 am.

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; seconded by Director Christensen; motion carried. The meeting adjourned at 7:10 pm.

NEXT MEETING DATES:

Volunteer Pension Board Meeting August 11, 2015 at 5:00 pm in Training Rooms A & B

Regular District Board Meeting Tuesday, August 11, 2015 at 5:30 pm in Training Rooms A & B

Respectively Submitted,
Carol Hucker
Recording Secretary