



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT APRIL 14, 2015

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on April 14, 2015 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Christensen called the meeting to order at 5:31pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: David Christensen, Mike Gregory, John Anderson.

DIRECTORS EXCUSED: George Kling, joined the meeting in progress via telephone at 6:12 pm

DIRECTORS UNEXCUSED: Jeff deDisse

ALSO IN ATTENDANCE: Frank Dearborn, Mason Duncan, Christy McCormick, Wayne Hazeldine, Jeff Bunge and Alex Stutt of E² Solar, Mike Weege, and Sylvia Zamperin.

APPROVAL OF AGENDA: Director Christensen made a motion to amend the agenda for a presentation by E² Solar prior to the financial report; seconded by Director Gregory; motion carried.

PUBLIC COMMENT:

Robert and Mary Biber of Bear Mountain spoke to the board about how their neighborhood can interface with dispatch to make AED's in the area available if needed prior to the arrival of EFR. They have certified more than 20 people in the HOA for CPR. A calling tree is impractical to get the word to the neighbors that an AED is needed and they have looked at other ways of getting the AED where it's needed. They would like to figure out a way to text or get a message to their group so they can be of service. Christy McCormick has spoken with the Biber's about the software we have seen presented at previous board meetings. The Bear Mountain AED units are located in our CAD system but the notification component is not available that would allow getting a message to those homeowners without taking time away from the dispatchers other duties for the call and if multiple calls are going on at the same time. The systems the district has looked at so far use a smart phone app or a computer program that locates AEDs and potential users and call them into service. The district will continue to investigate the options to search for a system that will provide this capability without burdening the dispatchers.

APPROVAL OF MINUTES:

- March 10, 2015 Regular Meeting Minutes: Director Gregory made a motion to approve the agenda as presented; seconded by Director Anderson; motion carried.

PRESENTATIONS:

- E² Solar: A solar brokerage and consulting company. Jeff Bunge (CEO) and Alex Stutt (Engineer) has done an analysis of our energy loads and will be gathering bids for different options for us. The solar market is growing. In 2015 50% or more of new energy production will be solar. As it applies to EFR they have looked at the buildings and ability to have the space for solar installations, what energy credits or incentives we would qualify, establish leadership in the community for an environmental presence. They will come back to the board with the best options in May and the details for consideration. There are companies that can mount with clips on the standing seam roofs so there would be no penetration required or for the flat roofs a ballast system could be considered following completion of a structural analysis. Low impact on the buildings themselves. Normal payback on these types of installations is above 10 years but will be easier to pinpoint after the bids are evaluated.
- February 2015 Financial Report: Tracking well though still early in the year. The auditors have completed their work in our office in 2 ½ days. We anticipate having their report no later than the June meeting. Pinnacle is working to fix an error that was found in the fire operations section where a couple of categories are not showing up in the correct spot. They will have this cleaned up by next month. Director Anderson made a motion to accept and place on file the February 2015 Financial Report; seconded by Director Christensen; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Poysti & Adams were on site March 23-25. We anticipate having the 2014 audit back for review in May. Thank you Brendan, Amanda and Sylvia.
- EFR received a very nice donation from the Elks. Recognition ceremony was attended by the O'Brien's, the Cronk's, and the Brox /Weege's.
- IT completed the build out of the new server room with the moving of the Shore Tel phone equipment.
- The grant for the dispatch channel and SCBA were submitted to North Central Region (NCR)
- Tower and radio monitoring system is up and running.
- The UHF channel 3 has been discontinued and ownership transferred to Horse Evacuation Assistance Team (HEAT).
- EFR is participating in a Fuels Reduction Task Force with Clear Creek Fire Authority, Clear Creek Sheriff's Office, Clear Creek Emergency Management, Clear Creek Ranger District and Colorado State Forest Service.
- Community Wildfire Protection and Implementation Plans – 2 in process, North Turkey Creek and Hiwan Hills.

Communications:

- It has been 1 year since we started dispatching for neighboring districts. Congratulations Communications Division for a job well done!
- Shane and Trent attended a Radio Summit in Denver
- Jenny and Trent attended one on one wildland process and procedure training in Pueblo
- Christy will be attending the Rocky Mountain CAD conference in Breckenridge
- Vanessa, Jenny and Christy will go to the Navigator Conference to look at a new medical dispatch program and attend class.
- National Communications Week – thank a dispatcher
- JCECA Banquet was April 11th. Jace Karford and Mike Mendelsohn were recognized for their work on the dog attach on Jace's nephew. Special recognition was given to all the dispatchers from Evergreen Fire/Rescue, Arvada Fire and West Metro Fire for the incredible amount of work that they put into the JACC TriTECH CAD.
- McCormick and Weege will attend a dispatch consolidation conference in South Carolina May 16th.
- March Calls: 121 - 911 calls; 316 – 3411 calls; 342 – 2323 calls; 779 Total calls
- March: Elk Creek 113, North Fork 11, Indian Hills 14, Inter Canyon 34, Foothills 42, Evergreen 148. Total = 362

Fire Operations:

- Three firefighters were deployed to a controlled burn in Kansas. Twelve are on the list for national deployments.
- Four firefighters are going to Fire Department Instructors Conference (FDIC) in April.
- Wildland Refresher classes underway with representatives from multiple agencies.
- Academy Graduation on May 16th.
- Red Card Progress about 50% complete at this time, 5 are working on squad boss task books
- Recent promotions of Matt Swinden to Captain and Bill Cronk to Lieutenant
- Health and Wellness committee has a motivational speaker coming in April to speak about weight loss and fitness. Goal to annually test fitness for duty to reduce injuries.

Fire Prevention:

- NAPA is moving to Stagecoach Blvd. next to Stagecoach Grill.
- Reminder night closures at Hwy 73 & 74 intersection.

Emergency Medical Services:

- Interviews were held April 2nd. Offers have been made and accepted for one full time and three part time medics.
- Billing concerns: On April 1st 2015 we will lose another 2% of Medicare reimbursement as the ground ambulance bonus payments expire (unless Congress votes to extend the bonus payments). Affordable Care Act is driving the reduction.

• Age of Evergreen patients:

Age Breakdown Year	18 -21	<21	60	70	80	90	100
(60% > 60) 2009	43	152	144	142	174	69	0
(65% > 60) 2010	35	162	163	177	167	54	1
(61% > 60) 2011	38	134	164	176	173	46	5
(76% > 60) 2012	39	133	210	147	214	73	6
(72% > 60) 2013	42	138	206	171	189	56	3
(68% > 60) 2014	24	123	141	155	160	63	1

Maintenance Division:

- The tender has arrived at the fire body manufacturing center. They are forecasting a May delivery at this time. It is likely that delivery will occur late May early June.
- Training building warranty work will take place the first week of May to fix the shutters.
- The pump from Tender 3 has been repaired, installed and tested. The truck is available for the upcoming season.
- The roof above the offices at station 1 is failing allowing water to damage the ceiling. Repairing the roof for \$4,800.00 has been chosen due to the uncertain future of this facility. The contractor will begin reparations early April. The contractor is confident the repair will last several years.
- Allen Tech is developing a repair reconciling system. When in place the system will assign a repair number and electronically notify maintenance. When established, it will minimize lost repair requests and provide a feedback loop.
- Contract Maintenance: 82.50 hours of labor performed; 55.50 hours collected

Training/Community Education:

- Every 15 Minutes program at Evergreen High School will be April 20th.
- Safety Day at Rocky Mountain Academy in May.
- HazMat class underway for academy. Graduation will be May 16th.

Strategic Planning Implementation:

- Strategic Timelines and Initiatives to be developed and presented in the fourth quarter
- Fixed Asset and Apparatus Evaluation schedules

Regionalization Update:

- Interviews of 6 candidates begin April 23-24.
- IGA has been sent to legal for review.
- Funding requested for study of VHF build out costs.

Public News / Announcements:

- Great job all who have stepped up to help Clear Creek on the recent fires in their district.

MARCH BOARD MEETING TOPICS:

Active Topics:	Initiated	Scheduled/ Completed	Recommendations / Actions
Energy Audit	April-14	Jun-15	Update on-going project
Budget Committee	Feb-15	TBD	Update quarterly with Financial report from Pinnacle

Energy Audit: Director Christensen reports they are crunching numbers, cheaper to reduce the load than to bring in new equipment but will see how the solar proposals look.

Budget Committee: Director Kling reports that once each board member has meet with Chief Weege the committee will get together with him to see what questions or comments were brought up.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Volunteer Pension Board recommends that the district board reimburse the pension fund for \$1,200 for the additional actuarial survey that was requested. Director Christensen spoke in favor of the request. Director Anderson expressed that he felt this additional cost for a study should be paid by the Pension fund. Director Christensen made a motion to approve the reimbursement request for \$1,200 from the district budget from whichever account line item Chief Weege chooses; seconded by Director Kling; vote 3-1 in favor, motion carried.
- Financial Hardship Policy: This is a system put together from a recommendation during the billing audit a few years ago. The Board is in favor of the policy. It was determined a resolution needs to be prepared and brought to the board for approval in May.
- Spending Authorization 2015-002: Replacement of the Audio Visual Projectors in the auditorium and classroom, \$11,499.98. Director Kling made a motion to approve Spending Authorization 2015-002; seconded by Director Anderson; motion carried.
- Annual Review for Chief Weege: the board agreed to schedule a special board meeting on Tuesday, April 21, 2015 at 4:30 pm for the purpose of conducting the annual performance review of Chief Weege.
- Volunteer Pension Board Meeting in May: the board agreed to invite Kirsten Stewart of Sherman & Howard LLC to attend and address changes in the by-laws that may be needed.

BOARD MEMBER COMMENTS:

Director Anderson: Thank you Dave for leading the meeting tonight.

Director Gregory: A few days ago I came upon an accident that had just happened on the parkway and within minutes emergency crews started arriving. A big thank you to all who responded.

Director Christensen: One more example tonight with the Bibers having worked with Christy and being impressed with what we do and supportive of our efforts to improve. This is just a place that works and it's nice to be associated with it for a few hours a month. Thank you all for doing what you do.

Director Kling: John we are glad you are up and about and hope your recovery keeps progressing. As Dave and Mike just mentioned we compliment everyone out of extreme pride for this organization that we get to be a part of. Mike has part time bosses and everyone else has real bosses so it's important to remember to share that. Specifically on the regionalization study Mike has been the loan voice in the room and it has taken a fair amount of him beating the drum by himself to bring calm and science and finance to that group and I would like to kudo to him for identifying that need and having the strength and courage to pull that through. Hopefully now it has the right balance for where it should be and thank you Mike for helping to get it there.

EXECUTIVE SESSION: Director Kling made a motion to enter executive session per Colorado Statute CRS 24-6-402(4)(a) for discussion concerning the purchase, acquisition, lease, transfer, or sale of any real personal, or other property interest: 29733 Troutdale Scenic Drive. Motion seconded by Director Anderson; motion carried. The board went to executive session at 8:00 pm. The board returned to public meeting at 8:34 pm.

MEETING ADJOURNED: Director Kling made a motion to adjourn the meeting; seconded by Director; motion carried. The meeting adjourned at 8:35 pm.

NEXT MEETING DATES:

Volunteer Pension Board Meeting, Tuesday, May 12, 2015 at 5:00 pm in Training Rooms A & B
Regular District Board Meeting Tuesday, May 12, 2015 at 5:30 pm in Training Rooms A & B

Respectively Submitted,
Carol Hucker
Recording Secretary