



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT MARCH 10, 2015

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on March 10, 2015 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Christensen called the meeting to order at 5:30 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: David Christensen, Mike Gregory, John Anderson, Jeff de Disse.

DIRECTORS EXCUSED: George Kling, joined the meeting at 6:07 pm

ALSO IN ATTENDANCE: Frank Dearborn, Bill Cronk, Bob Walter, Jay Griggs, Christy McCormick, Jon Cloutier, Lisa Ferland, Joe Stein, Mike Weege, and Carol Hucker. Mike Novick, Tony Shepperdson, and Lloyd See joined the meeting in progress.

APPROVAL OF AGENDA: Director deDisse made a motion to approve the agenda as presented; seconded by Director Gregory; motion carried.

APPROVAL OF MINUTES:

- February 10, 2015 Regular Meeting Minutes: Director deDisse made a motion to approve the agenda as presented; seconded by Director Anderson; motion carried.

PUBLIC COMMENT: None

PRESENTATIONS:

- LifeMed Safety Presentation: Jon Cloutier is the owner of LifeMed which sells and maintains AEDs. He represents ATRUS which is a software program for the deployment of AED units to emergency incidents. The program is a registry of all AED unit locations within the district which can then be called up on the computer by the dispatcher during a call and a message sent to the person(s) assigned to that AED unit to take it to the scene where it is needed. The goal is to mobilize the AED prior to the arrival of the first responders. The most critical time in a sudden cardiac arrest is the first few minutes. The 911 caller generally doesn't know if there is one in the area. When the address is entered in ATRUS it will provide the dispatcher the locations of all AED units in a predefined radius of the emergency. A lengthy discussion ensued about the pros and cons of this system and how it might be applied to Evergreen. It is viewed as less of a risk for who will respond to a call than the Pulse Point application and can be registered to multiple people at multiple sites; however, it would have to interface with our CAD and it would allow the dispatch of an AED like an ambulance or rescue truck. The cost of the system is less than the other system that has been presented. It could make it so the firefighters can be directed by the dispatcher to the closest AED while EMS is in route. The board will consider and discuss further at a future date.
- January 2015 Financial Report: The 2014 Audit has been scheduled to begin the week of March 23rd. Gathering the additional documents now that reflect assets that were funded by other sources. Director deDisse made a motion to accept and place on file the January 2015 Financial Report; seconded by Director Kling; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- Insurance premium down 4% for this year. Thank you Mark Davidson of Davidson Insurance for recognizing and informing our underwriter of our good track record. Approximately \$4,000 reduction.
- Grant for a regional VHF radio system due March 31. Continuing to work with affected agencies to finalize the design. Now that Homeland Security has funding again this can move forward. First phase of the program is a single dispatch channel. Jefferson County OEM has expressed interest in expanding this to share it with the county and a VHF as a back up to the 800 system.

- The report on the benefits analysis has been postponed until April. The compensation committee will review prior to the board meeting.
- One of the big fir trees near the training building has died and the tree company will be replacing it at their expense this spring.
- The Chamber of Commerce had nominated EFR and Connell O'Brien for non-profit and volunteer of the year. We thank them for this honor. Greg Henika and Sean Renfro were honored with this award as was the Rotary Club.

Communications:

- MCI training for communications will be held on March 11th at 0700. Kevin Schmidt from West Metro will be the trainer with Tony Shepperdson and John Putt assisting.
- Trent and Jenny will attend a wildland fire dispatch training in Pueblo next week.
- Shane, Trent, and Christy will take part in a Radio Summit conference March 12-13.
- February Calls: to 2323 = 367, to 3411 = 309, to 911 = 129
- February: Elk Creek 114, North Fork 17, Indian Hills 15, Inter Canyon 38, Foothills 37, Evergreen 275. Total = 496 responses
- The JCECA advisory board approved the funding of the MDT's for the EMS division. It will go to their board of directors next week for approval.
- Working out a shared maintenance contract for the radio system in conjunction with Clear Creek, Gilpin, and Black Hawk for maintenance and support with Motorola and/or QDS. There will be a Memorandum of Understanding between this consortium to legalize the group for contact purposes. It will allow for expansion of the VHF system to other organizations that want to tie in/pay in to the plan.

Emergency Medical Services:

- Mobile Data Terminals (MDT's) are being researched for installation into the ambulances and two command vehicles. This will tie the ambulances into dispatch so they are getting live information on location, patient status, etc. and less will have to be aired over the radio. It uses wireless hotspots.
- American Heart Association STEMI award and certificate should have news soon.
- Interviewing for vacancies April 2nd and hope to have on board in May.

Fire Operations:

- March 21st the Honor Guard at the Elks Lodge/ American Legion Awards Banquet. This will be their 7th presentation this year. They will present at the Rockies game on April 12th.
- A fitness team has been created to look at ways of improving firefighter health and fitness in order to prevent injuries. Looking for the balance between mandating and encouraging.
- The academy members all passed their EMR practical and written test. Congratulations.
- An acquired structure allowed for several training evolution opportunities beyond the normal company trainings scheduled. Offers unfamiliar space, breaching walls and roofs, and rescue. Thank you to the Anderson family. A second structure has been offered but there may not be time to fit it in before the end of the month.
- Pack tests will be scheduled through March and April with goal of 100% red carded.

Fire Prevention:

- Bergen Church has their occupancy certificate.
- Final plat approved for 18 homes at Red Moon / El Rancho.
- El Rancho restaurant has been sold and a microbrewery is slated to go in there.

Maintenance Division:

- Change order on the tender front axle/ tire capacity delays delivery to May.
- Multiple snow accidents created opportunity to practice body/paint repairs. We slid into one car in one accident and were slid into in another. Chain damage occurred on some apparatus and will need to be repaired.
- Apparatus and Facility Evaluation schedules have been updated for 2015.
- Contract Maintenance: 51.5 hours of labor performed; 23.25 hours collected

Training/Community Education:

- Wildland Forum on mitigation March 5th. Had about 50 people at the presentation and good information available afterward from different resources. We may move the 2016 to later in the spring to capture a larger audience.

- Meeting March 10th with JeffCo Schools, Emergency Management and Sheriff's office and with Clear Creek Emergency Management and Sheriff's Office on large emergency incidents at the Outdoor Lab. It presents unique challenges and we need to be able to communicate well. The meeting talked about unified command and was productive. More meetings will be held to do preplanning for future incidents at the Lab and the Mt. Evans area in evacuation and shelter in place scenarios.
- Academy has begun their rescue section. Hazmat is next beginning the end of March.
- Every 15 Minutes program at Evergreen High School will be April 20th.

Strategic Planning Implementation:

- Next report will be in April. Division heads will have timelines and priorities of their initiatives.

Regionalization Update:

- Executive director application period closed with 26 received and was reduced to 12. Chief will participate in the first round of interviews March 23-24 and Christy will participate in the second round. They still hope to have the position filled by May.
- A draft IGA was presented but still doesn't include the VHF and funding issues. It was decided to keep working on it until complete instead of rushing to sign off and then making addendums. It was approved to start working with Pericle Communications to look at the VFH issue and the JCECA will fund this. There will be 3 subcommittees of HR, IT and radio to address the unanswered questions. Funding mechanism will be the focus of the next few meetings to include other organizations that join that are outside of the 911 Authority Board.

MARCH BOARD MEETING TOPICS:

Active Topics:	Initiated	Scheduled/ Completed	Recommendations / Actions
Energy Audit	April-14	Jun-15	Update on-going project
Budget Committee	Feb-15	TBD	Update quarterly with Financial report from Pinnacle

Energy Audit update: Will bring cost estimates for LED parking lot lights back to the board at the April meeting. Also a proposal for reducing station bay lighting.

Budget Committee: Each member should schedule time to meet with Mike in the next 4 - 6 weeks to see where things are instead of waiting until budget season

UNFINISHED BUSINESS: None

NEW BUSINESS: None

BOARD MEMBER COMMENTS:

Director Anderson: Condolences to the Shephard and Wehnes families.

Director Gregory: Keep these people and Chick in your prayers as he is completing his recovery.

Director deDisse: Don Shephard was an active member of the community on many volunteer groups.

Director Kling: Nothing to add.

Director Christensen: Continuing joy to work with the department.

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; seconded by Director Kling; motion carried. The meeting adjourned at 7:12 pm.

NEXT MEETING DATES:

401a Pension Board Meeting, Tuesday, April 14, 2015 at 5:00 pm in Training Rooms A & B
 Regular District Board Meeting Tuesday, April 14, 2015 at 5:30 pm in Training Rooms A & B

Respectively Submitted,
 Carol Hucker
 Recording Secretary